

3.1.3 Funded Seminars/ Conferences /workshops

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Monica Sharma

PRINCIPAL
RAYAT COLLEGE OF LAW
RAILMAJRA,
Distt. Nawan Shahr (Pb.)

Copy of college development council, Panjab University

**COLLEGE DEVELOPMENT COUNCIL
PANJAB UNIVERSITY**

71/DCDC/19⁰¹
2023

Subject: Financial Subsidy to Organize the Seminar/Conference/Workshop for the session 2022-23.

Dear Sir/Madam,

This has reference to your proposal for grant of Financial Subsidy for organizing Seminar/Conference/Workshop in your College for the session 2022-23.

In this regard, this is to inform you that a Financial Subsidy of Rs. 22,727/- has been sanctioned to your College for organizing the Seminar/Conference/Workshop on the topic for which you had applied to avail financial subsidy.

The college is supposed to comply with the following conditions:

- The amount would be given to the College on lump sum basis without any bifurcation/demarcation of heads for its expenditure. The expenditure over and above the sanctioned amount would be spent by the college from its own sources.
- Payment of TA/DA to resource person and mode of travel should be followed strictly as per Panjab University rules.
- The college should submit Utilization Certificate on the format given below for the financial subsidy duly signed by the Principal of the College and passed by the CA on the format given below.
- Only one proposal for organizing Seminar from each college shall be considered after a gap of two years.
- Payment will be made only after clearance by the Audit.
- The stock register for entering expenses incurred under various heads pertaining to the Seminars/Workshops for its re-imbursement out of the Financial Subsidy being granted, be maintained by the college concerned. An undertaking by the Principal regarding maintaining the stock entry register in the college be submitted along with the Utilization Certificate by 25-02-2023 positively. Format of Undertaking is given below:

FORMAT OF UTILIZATION CERTIFICATE

Certified that the grant of Rs. _____ (Rupees
_____) sanctioned to _____
by the College Development Council vide their letter No. _____ dated _____
towards the Financial Subsidy (2022-2023) for holding Seminar/Workshop has
been utilized for the purpose for which it was sanctioned.

If as a result of check or audit objection, some irregularity is noticed at a later stage, action be taken to refund or regularize the objected amount.

Principal
College
(with seal)

Chartered Accountant

Monika Sharma

**PRINCIPAL
RAYAT COLLEGE OF LAW
RAILMAJRA,
Distt. Nawan Shahr (Pb.)**

FORMAT OF STOCK REGISTER CERTIFICATE

Certified that the college has maintained the Stock Register for the Seminar/Workshop organized with Financial Subsidy from College Development Council during the Session 2022-2023.

Principal

College _____
(with seal)

You are, therefore, requested to submit to this office an undertaking by the Principal regarding maintaining the stock entry register in the college along with the Utilization Certificate after organizing the Seminar/Symposium/Conference/Workshop, on account of the expenditure incurred for the purpose, duly signed by the Principal and passed by the C.A. with his (CA) Certificate (as per specimen/format attached), for payment up to the approved limit of sanctioned Financial Subsidy before February 24, 2023 in all cases. The required documents received after February 24, 2023 will not be entertained and the college concerned shall be responsible for the same.

Anju Suri
(ANJU SURI)

Dean Dean,
College Development Council
Panjab University, Chandigarh.

Mouleeshauna

PRINCIPAL
RAYAT COLLEGE OF LAW
RAILMAJRA,
Distt. Nawan Shahr (Pb.)

Copy of Bill

Accts / Form / Cash / 018

Rayat Educational & Research Trust

Railmajra, Distt. Nawanshahr (Pb.)

RIET ☐ RIM ☐ RIP ☐ RIED ☐ RP ☐ RCL ☒ RIS ☐

Institute / Division / Department Rayat College of Law, Railmajra

FORWARDING MEMO FOR BILLS & ADJUSTMENT OF IMPREST / TEMPORARY ADVANCE

1. Name of Person / Party to whom the advance payment made Amrik Chand

2. Advance taken Yes/No Dated 21-02-23

Balance amount deposited vide CR No. 1 Dated 1 Amount Rs. 1

S.No.	Bill No.	Date	Name of Supplier	Amount Rs.
	Seminar Bill (Original Bill attached)	5-03-2023	Mis. Bill	22468/-

Amount in words Twenty two thousand four hundred sixty eight only Total 22468/-

4. Balance amount payable or Recoverable Rs. 22468/-

5. Mention if the bills are to be passed for Payment / Adjustment

6. Name of Person / Party to whom the balance amount is to be paid 468/-

7. Indicate Chargeable Head (If Heads are more than one prepare summary on seprate sheets giving detail of headwise expenses) Mr. Jawinder Singh

8. Have you got the necessary entries from Store? (Yes / No / Not Applicable)

CERTIFIED

- that prior sanction / approval of the component authority was taken for the expenditure and copy of the same is attached herewith.
- that the rates have been verified and as recommended in the comparative statement / are lowest as available available in the market.
- that photocopies of comparative statement of the quotation of genuine suppliers duly attested / approved /

Date: 5-03-2023 Signature Amrik Chand

Name of concerned official Dr. Manika Sharma Verified & Recommended

Dept / Section Rayat College of Law

(Signature)
Head of Department
RAYAT COLLEGE OF LAW
RAILMAJRA
Distt. Nawanshahr (Pb.)

Manika Sharma

PRINCIPAL
RAYAT COLLEGE OF LAW
RAILMAJRA,
Distt. Nawanshahr (Pb.)

Report of Event

Date: 22-02-2023

Rayat College of Law, Railmajra, organised the **National Seminar on Sustainable Development: Society, Governance and Law 22nd February**. Shri Kanwaljit Singh Bajwa, District and Sessions Judge, Nawanshahr was the chief guest in the inaugural session of the event. Dr. Sandeep Singh Kaura, Advisor to National Skill Development Council and Chancellor, Lamrin Tech Skills University was the Guest of Honour during the event.

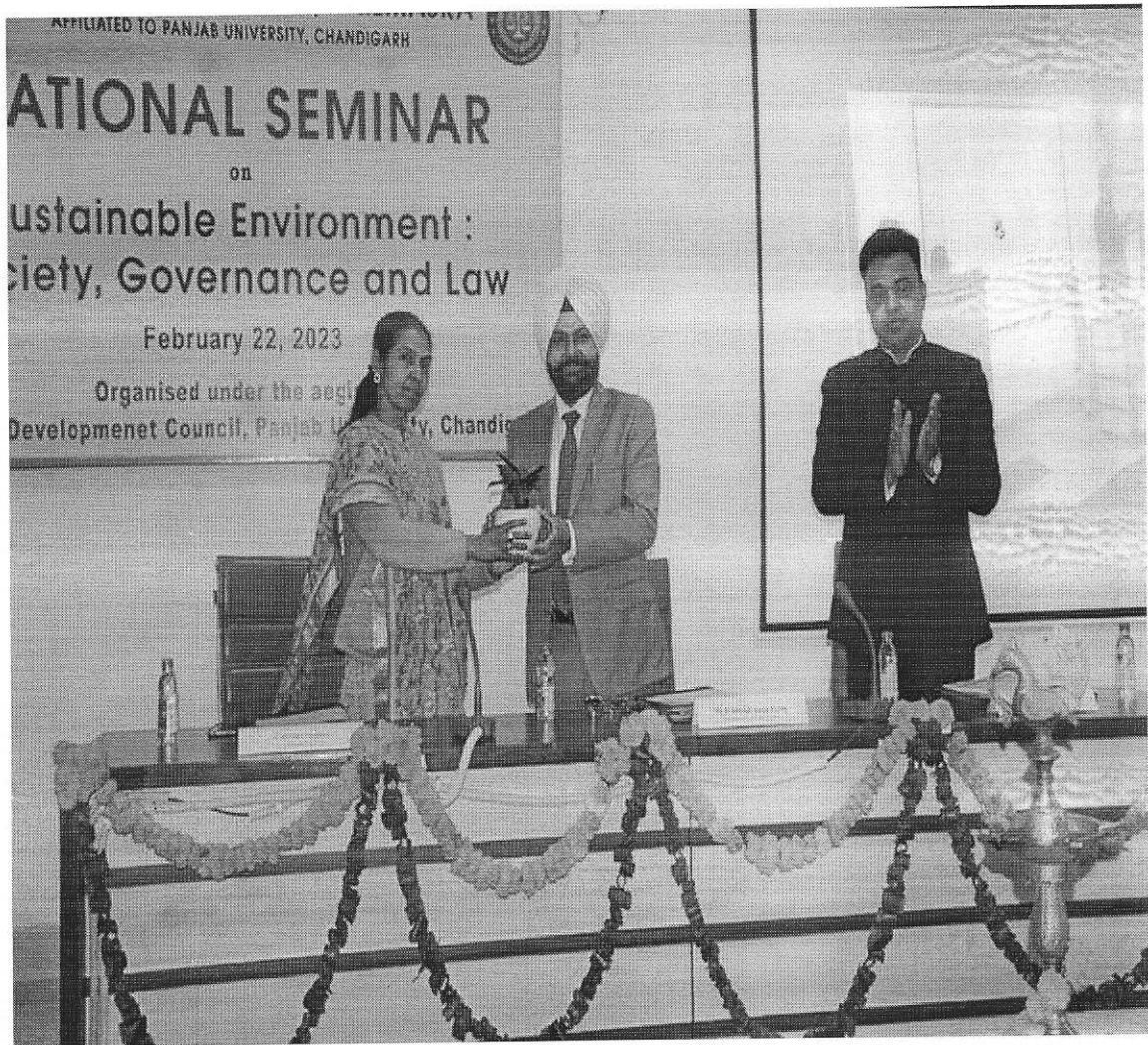
In his inaugural address the Chief Guest Shri Kanwaljit Singh Bajwa appreciated the college for organising the seminar on environment. He encouraged the participant to take part in more such activities. He said that we must use the environment resources keeping in mind the rights of future generations. While sharing his experience he emphasised that protection of environment can be possible only with active role of governance, judiciary and society. He said that the judiciary has played very significant role through various landmark judgments including M.C. Mehta case in protection of environment. Shri Bajwa praised the commitment of the management of Rayat Group of Institutions to be sensitive towards protection of environment while developing the campus.

Dr. Sandeep Singh Kaura in his address to the participants underlined the need of cooperative effort on the part of government and society for protection of environment. He further said that the youth has bigger responsibility to protect environment. They must come forward to raise voice for this and sensitize the people. He informed that the new campus of university is being developed without cutting any tree in this area so that environment can be protected.

Dr. Monika Sharma, principal of the college, extended welcome to the guests. She informed that this national seminar had been organised in association with College Development Council, Panjab University, Chandigarh. She briefed that more than 50 teachers, research scholars, advocates and students from Haryana, Himachal Pradesh, Punjab and Rajasthan had presented their research papers on various sub-themes of this seminar on environment. Dr. Babita Pathania from Panjab University and Dr. Chandrashwari Minhas from HP National Law University chaired different sessions for presentations of research papers. Conveners of the seminar Dr. Mahender Singh, Dr. Manish Kumar and Dr. Akashdeep Singh thanked the dignitaries and participants.

Monika Sharma

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