

SEMESTER: IV

**SYLLABUS FOR B.Com L.L.B. (HONS.)
5 YEARS INTEGRATED COURSE
(2024-25)
SEMESTER: IV**

Name of Subject	Functional Management
Paper No	P-I
Type of Subject	Compulsory
Assessment Method	External Examination: 80 Marks Internal Assessment: 20 Marks (10 + 5 + 5) Mid-Term Test: 10 Marks Project/Assignment: 05 Marks Presentation/Viva Voce: 05 Marks
Course Outcomes	<ol style="list-style-type: none"> 1. The students will be able to develop their management skills. 2. It will enable the learner to develop deep understanding of various aspects of management such as Human Resource Management, Marketing management, Production Management and Office Management. 3. It will familiarise the students of Law with the ability to use different methodologies for recognizing and analyzing the legal problems. 4. The students of law can practically apply various techniques of management in their profession.

SYLLABUS**IMPORTANT NOTE FOR EXAMINERS:**

Question paper of External Examination shall be divided into 5 Units

- Unit 1 to 4 of the question paper shall be based upon Section-A to D of the syllabus in the respective order of the Sections.
- The first four Units of the question paper shall have 2 questions of 15 marks each. The candidates shall be required to attempt any 1 question from each Section.
- Unit-5 of the question paper shall be compulsory and based on the whole syllabus. It shall consist of 5 short notes of 4 marks each

TIME ALLOWED: 3 HRS**MAXIMUM MARKS: 80****SECTION- A**

Human Resource Management– Meaning, Significance, Scope & Operative Functions, Manpower Planning, Recruitment, Selection & Training, Wages and Salary administration, Performance Appraisal, Quality of Work Life, Grievance Handling Machinery, Collective bargaining

SECTION –B

Office Management – Elements, Functions of Office Management, office layout, Administrative Office Management

Production Management- Production Planning, Control, Total Quality Management

SECTION-C

Marketing Management—Concept, Functions, Marketing Research – Meaning and Techniques, Marketing Mix, Marketing environment, Advertising and Salesmanship.

SECTION -D

Strategic Management - Concept of strategy, strategy formulation and choice of alternatives, functional strategies, strategy implementation, evaluation, global issues in strategic management.

Investment Management- Concept, objective, importance of investment management, Factors influencing investment, identifying investment opportunities, Risk management.

Suggested Readings:

- Aswathappa, K., Human Resource Management, Tata McGraw-Hill.
- Batra R., Myers, J. G. and Aaker D. A., Advertising Management Prentice Hall of India, New Delhi.
- Kotler, P., Marketing Management: Analysis, Planning, Implementation & Control, Prentice Hall of India, New Delhi.
- Functional Management: Sharma R K and Shashi K. Gupta, Kalyani Publisher
- Functional Management: O P Gupta, Jain
- Michael, J.E., Bruce, J.W. and William, J.S., Marketing Management, Tata McGraw Hill, New Delhi.
- Office Management: R K Chopra
- Ramaswamy, V.S. and Namakumari, S., Marketing Management: Planning, Control, MacMillan Press, New Delhi.

Course Coordinators: Dr.Abha Sethi , Dr.Shafali

**SYLLABUS FOR B.Com L.L.B. (HONS.)
5 YEARS INTEGRATED COURSE
(2024-25)
SEMESTER: IV**

Name of Subject	Financial Management
Paper No	P-II
Type of Subject	Compulsory
Assessment Method	External Examination: 80 Marks Internal Assessment: 20 Marks (10 + 5 + 5) Mid-Term Test: 10 Marks Project/Assignment: 05 Marks Presentation/Viva Voce: 05 Marks
Course Outcomes	<ol style="list-style-type: none"> 1. Learners will be able to understand the overall framework of financial decision making in a business unit. 2. Learners will be able to identify and assess a company's intricate and professional issues. 3. Learners will be able to apply various techniques of Financial Management in order to evaluate the financial position of the business concern. 4. Learners will be able to understand and appreciate the strong linkages between Finance and Management.

SYLLABUS

IMPORTANT NOTE FOR EXAMINERS:

Question paper of External Examination shall be divided into 5 Units

- Unit 1 to 4 of the question paper shall be based upon Section-A to D of the syllabus in the respective order of the Sections.
- The first four Units of the question paper shall have 2 questions (1 theory & 1 practical) of 15 marks each. The candidates shall be required to attempt any 1 question from each Section.
- Unit-5 of the question paper shall be compulsory and based on the whole syllabus. It shall consist of 5 short notes of 4 marks each
- Simple calculator and PV Factor table is allowed

TIME ALLOWED: 3 HRS

MAXIMUM MARKS: 80

SECTION-A

Meaning, Nature, Scope, Objectives, Function, Importance and Limitations of Financial Management, Difference between Financial Management and Management Accounting, Sources of Finance, Cost of Capital, Leverage: Operating Leverage, Financial Leverage and Total Leverage

SECTION-B

Capital Structure: Types of Capital Structure, Theories of Capital Structure – Net Income Approach, Net Operating Income Approach, Modigliani and Miller Approach

Dividend Policy: Dividend decision and Valuation of firm, Types of dividend Policy, Advantages and disadvantages of Dividend Policy

SECTION-C

Capital Budgeting: Meaning, Nature, Importance and Limitations of Capital Budgeting. Capital Budgeting process. Methods for Evaluation of capital budgeting (excluding Risk and Uncertainty, Implications of Normal, Initial and Terminal Depreciation and Balancing Charge). – Traditional methods, Net Present Value method, Internal Rate of Return method and NPV Vs. IRR, Working Capital Management: Meaning, Concepts, Classification, Advantages, disadvantages, Need, Principle and Factors for determining of working Capital Management. Estimation of Working Capital Requirements

SECTION-D

Fund Flow Statement, Ratio Analysis, Cash Flow Statement (Concept only)

Human Resource Accounting – Meaning, Need, Objectives and Advantages of HRA. Human resource Accounting – 1) Human Resource Cost Accounting: Historical Cost Approach, Replacement Cost Approach, Opportunity Cost Approach (2) Human Resource Value Accounting : The LEV and SCHWARTZ Model, FLAMHOLTZ MODEL (concepts only)

Suggested Readings:

- Gupta, S.K., and Sharma, R.K. Management Accounting and Business Finance, Kalyani Publishers 2010.
- Horngren, C. T., Sundem, G. L., and Stratton, W. O., Introduction to Management Accounting, Prentice Hall of India (2002).
- Jan, R. W., Haka S. F., Bettner, M. S., and Meigs, F. R., Financial and Managerial Accounting: The Basis for Business Decisions, Tata McGraw Hill (2002).
- Khan, M.Y. and Jain, P.K., Financial Management, Text and Problems, Tata McGraw Hill (2009).
- Porwal, L.S., Accounting Theory; An Introduction, Tata McGraw Hill (1994).
- Ramachandran, N. and Kakani, R. K., Financial Accounting for Management, Tata McGraw Hill (2005).
- Swamy, R. N., Financial Accounting : A managerial Perspective, Prentice Hall of India (2008)

Course Coordinators: Dr.Abha Sethi

**SYLLABUS FOR B.Com L.L.B. (HONS.)
5 YEARS INTEGRATED COURSE
(2024-25)
SEMESTER: IV**

Name of Subject	Entrepreneurship and Small Scale Business
Paper No	P-III
Type of Subject	Compulsory
Assessment Method	External Examination: 80 Marks Internal Assessment: 20 Marks (10 + 5 + 5) Mid-Term Test: 10 Marks Project/Assignment: 05 Marks Presentation/Viva Voce: 05 Marks
Course Outcomes	<ol style="list-style-type: none"> 1. With conceptual knowledge of entrepreneurship, learners will be able to explore various opportunities in today's highly competitive and dynamic business environment. 2. Learners will be able to translate any innovative/ creative idea into reality keeping an eye over the prevailing system. 3. With theoretically sound base and essential procedural knowledge of rules and regulations, learners may develop sound base for acquiring proficiency to examine various practical situations in their career. 4. With proper understanding of the subject, a student of law may easily advocate/support/ counsel business firms in his/her career too. Even a strong foundation will be laid among the learners to deal with trade/business laws.

SYLLABUS

IMPORTANT NOTE FOR EXAMINERS:

Question paper of External Examination shall be divided into 5 Units

- Unit 1 to 4 of the question paper shall be based upon Section-A to D of the syllabus in the respective order of the Sections.
- The first four Units of the question paper shall have 2 questions of 15 marks each. The candidates shall be required to attempt any 1 question from each Section.
- Unit-5 of the question paper shall be compulsory and based on the whole syllabus. It shall consist of 5 short notes of 4 marks each

TIME ALLOWED: 3 HRS

MAXIMUM MARKS: 80

SECTION-A

Entrepreneurship: Concept, nature, and characteristics, Theories of entrepreneurship. Entrepreneurial development and Socio-economic environment, Entrepreneurship Development in India, Women Entrepreneurship: Present Status, Significance and Problems.

SECTION-B

Entrepreneurial Leadership, Risk taking, Decision making and business planning. Innovation and Entrepreneurship, Entrepreneurial behavior and motivation: Factors motivating entrepreneurs, Entrepreneurial Development Programmes (EDPs)—relevance and success; Role of Government in organizing EDPs with Critical Evaluation.

SECTION-C

Small Business and Entrepreneurship: Concept of business venture. The start-up process: Concept, Plan, Implementation, Initial Strategic Planning, Product and Marketing Scope, Legal and Tax considerations. Risk analysis and financial considerations.

SECTION-D

Profit Planning in Small Enterprises. Role of Small Business in Indian economy. Evaluation of national Policies in India for development of small business. Setting up a new business unit: Basic requirements (latest) for registration and other formalities.

Suggested Readings:

- Bhide, A. V. (2003). *The Origin and Evolution of New Business*. New York: Oxford University Press.
- Bolton, B. and & John, T. (2013). *Entrepreneurship: Talent, Temperament, Techniques*. New Delhi: Butterworth-Heinemann.
- Desai, V. (2010). *Small Scale Industries and Entrepreneurship*. Delhi: Himalalya Publishing House.
- Dollinger M.J. (2006). *Entrepreneurship Strategies and Resources* (3rd ed.). New Delhi: Pearson Education.
- Donald, K. & Richard, M. H. (2016). *Entrepreneurship in the New Millennium*. New Delhi: Cengage Learning India Private Limited.
- Nicholas, S. *Entrepreneurship and Small Business Management*. (2022). Chennai: All India Publishers and Distributors.
- Roy, R. (2020). *Entrepreneurship* (2nd ed.). New Delhi: Oxford University Press.
- Sachdeva, K., Uppal, S.S. & Uppal, K. K. (2014). *Fundamentals of Entrepreneurship and Small Business*. New Delhi: Kalyani Publishers.

Course Coordinators: Prof. Gulshan Kumar, Dr. Harvinder Singh, Ms. Alka Sharma

SYLLABUS FOR B.Com. L.L.B. (HONS.)
5 YEARS INTEGRATED COURSE
(2024-25)
SEMESTER: IV

Name of Subject	HINDI – I
Paper No	IV(a)
Type of Subject	Compulsory (Opt any one out of IV(a)/IV(b)/IV(c))
Assessment Method	External Examination: 80 Marks Internal Assessment: 20 Marks (10 + 5 + 5) Mid-Term Test: 10 Marks Project/Assignment: 05 Marks Presentation/Viva Voce: 05 Marks
Course Outcomes	<ol style="list-style-type: none"> 1. व्यावहारिक व्याकरण के ज्ञान और भाषाई दृष्टिकोण से लिखित व मौखिक अशुद्धियों को सुधारते हुए विद्यार्थियों की लेखन व भाषण कला का परिष्कार होगा। 2. पारिभाषिक और प्रशासनिक शब्दावली का ज्ञान विद्यार्थियों को लोक अदालतों में प्रयुक्त भाषा व कानूनी मामलों, साक्ष्यों, दस्तावेजों को समझने में सक्षम करेगा। 3. पाठ्यक्रम के साहित्य भाग के अंतर्गत काव्यव कहानी-भाग, विधिके विद्यार्थियों में सामाजिक सन्दर्भों को समझने की दृष्टि पैदा करेगा, जिस से विद्यार्थी व्यवहारिक स्तर पर मामलों को सम्वेदना व गहराई से समझने में सक्षम होंगे। 4. भाषा में मुहावरे व लोकोक्तियों का प्रयोग भाषा को गूढ़व प्रभावशाली बनाता है, इनके ज्ञान से विद्यार्थी किसी भी विषय पर संक्षिप्त टिप्पणी करने व समझने के साथ-साथ वाद-विवाद कला में निपुण होगा।

हिन्दी ऐच्छिक

समय—3 घण्टे

आंतरिक मूल्यांकन—20 अंक
लिखित परीक्षा— 80 अंक

1. पाठ्यक्रम में दिए गए निर्देशों का अनुपालन करें।
2. प्रत्येक प्रश्न के लिए निर्धारित अंकों के अनुसार ही उत्तर लिखें।
3. पाठ्यक्रम को चार अनुभागों में विभाजित किया गया है।
4. अनुभाग—1 (Section-1) में काव्य—खण्ड के अंतर्गत पाठ्य पुस्तक 'कविता लोक' में से 6—6 अंकों की दो संदर्भ सहित व्याख्याएँ करनी होंगी। कुल 4 पद्यांश व्याख्या के लिये दिये जाएंगे। इसके अतिरिक्त 8 अंक का एक समीक्षात्मक प्रश्न करना होगा। कुल 2 प्रश्न दिए जाएंगे।
5. अनुभाग—2 (Section-2) में गद्य—खंड के अंतर्गत पाठ्य पुस्तक 'सजीव कहानियाँ' तथा 'कहानी विविधा' में से चयनित ग्यारह कहानियों में से 6—6 अंकों की दो संदर्भ सहित व्याख्याएँ करनी होंगी। कुल 4 गद्यांश व्याख्या के लिये दिए जाएंगे। इसके अतिरिक्त 8 अंकों का एक समीक्षात्मक प्रश्न करना होगा। कुल 2 प्रश्न दिए जाएंगे।
6. व्याकरण भाग में दिए गए निर्देशों के अनुसार ही उत्तर देना होगा।

आंतरिक मूल्यांकन:

मध्य सेमेस्टर परीक्षा : 10 अंक

परियोजना कार्य: 5 अंक

प्रस्तुतीकरण : 5 अंक

अनुभाग-1 (Section-1)

कविता लोक- संपादक-डॉ० शिवकुमार शर्मा, पब्लिकेशन ब्यूरो, पंजाब विश्वविद्यालय, चण्डीगढ़ द्वारा प्रकाशित।

इन पाँच कवियों की रचनाएँ पाठ्यक्रम में निर्धारित की गई हैं:-
कबीर, गुरुनानक देव, सूरदास, मीराबाई, तुलसीदास।

(क) 6-6 अंकों की दो संदर्भ सहित व्याख्याएँ करनी होंगी। कुल चार पद्यांश व्याख्या के लिए दिए जाएंगे। 12 अंक

(ख) 8 अंकों का एक समीक्षात्मक प्रश्न करना होगा। कुल 2 प्रश्न दिए जाएंगे। इस खंड में से कवि परिचय, कविता का सार एवं उद्देश्य संबंधी प्रश्न पूछे जाएंगे। 8 अंक

अनुभाग-2 (Section-2)

सजीव कहानियाँ- संपादक डॉ० लक्ष्मीचंद्र खुराना, पब्लिकेशन ब्यूरो, पंजाब विश्वविद्यालय चण्डीगढ़ द्वारा प्रकाशित।

कहानी विविधा-संपादक देवी शंकर अवस्थी, राजकमल प्रकाशन 1 बी. नेता जी सुभाष चंद्र मार्ग, नई दिल्ली।

दोनों पुस्तकों में से निम्नलिखित ग्यारह कहानियाँ पाठ्यक्रम में निर्धारित हैं-

शतरंज के खिलाड़ी, ममता, अशिक्षित का हृदय, न्यायमंत्री, गुलाब, सभ्य-असभ्य, ईदगाह, उसने कहा था, करवा का व्रत, एक गौ, वापसी।

(क) 6-6 अंकों की दो संदर्भ सहित व्याख्याएँ करनी होंगी। कुल चार गद्यांश व्याख्या के लिए दिए जाएंगे। 12 अंक

(ख) 8 अंकों का एक समीक्षात्मक प्रश्न करना होगा। कुल 2 प्रश्न दिए जाएंगे।

प्रस्तुत खण्ड में सार, चरित्र-चित्रण, एवं उद्देश्य से संबंधित प्रश्न पूछे जाएंगे। 8 अंक

अनुभाग-3 (Section-3)

व्यावहारिक व्याकरण:-

(क) संज्ञा, सर्वनाम, विशेषण, क्रिया, समास की परिभाषा तथा भेद उदाहरण सहित लिखने होंगे। कुल दो प्रश्न पूछे जाएंगे। किसी एक प्रश्न का उत्तर देना होगा। 10 अंक

(ख) मुहावरे और लोकोक्तियाँ

दिए गए दस मुहावरों और लोकोक्तियों में से किन्हीं पांच के अर्थ लिखकर वाक्य बनाने होंगे। 10 अंक

अनुभाग-4 (Section-4)

(क) निर्धारित विषय पर अनुच्छेद लेखन

सामाजिक, साहित्यिक अथवा सामान्य ज्ञान से संबंधित विषय पर तीन अनुच्छेद लेखन के शीर्षक दिए जाएंगे। किसी एक विषय पर अनुच्छेद लिखना होगा। 7 अंक

(ख) शासकीय पत्र लेखन

दिए गए दो शासकीय पत्रों में से कोई एक पत्र लिखना होगा। 6 अंक

(ग) पारिभाषिक शब्दावली (सूची संलग्न है)

दिए गए दस अंग्रेजी पारिभाषिक शब्दों में से किन्हीं सात का हिन्दी अर्थ लिखना होगा। 7 अंक

सहायक पुस्तकें

1. हिन्दी साहित्य का इतिहास: कृ. कुसुम वर्मा, सुपर पब्लिकेशन, जालंधर।
2. हिन्दी साहित्य का इतिहास: (डॉ.) शिव कुमार शर्मा, अशोक प्रकाशन, नई दिल्ली।

पारिभाषिक शब्दावली

A	
1. Abbreviation	संक्षेप
2. Absence	अनुपस्थिति, गैर हाजिरी
3. Accommodation	आवास
4. Advice	परामर्श, सलाह, सूचना, संज्ञापन
5. Allegiance	निष्ठा
6. Alteration	परिवर्तन, हेर-फेर
7. Amendment	संशोधन
8. Appendix	परिशिष्ट
9. Assistant	सहायक
10. Attendance	उपस्थिति, हाजिरी
B	
11. Basic pay	मूल वेतन
12. Birth Date	जन्मतिथि, जन्म की तारीख
13. Block	खण्ड, ब्लॉक
14. Board	बोर्ड, मण्डल
15. Break in service	सेवा में व्यवधान
16. By hand	दरती
C	
17. Cancel	रद्द करना
18. Clarification	स्पष्टीकरण
19. Closing Balance	अन्त-शेष, रोकड़ बाकी
20. Committee	समिति
21. Competence	सक्षमता
22. Conference	सम्मेलन
23. Confirmation	पुष्टि
24. Consolidated fund	समेकित निधि
25. Conveyance allowance	वाहन भत्ता
26. Corruption	भ्रष्टाचार
27. Covering letter	सहपत्र

D	
28. Dealing Assistant	संबंधित सहायक
29. Dearness Allowance	महंगाई भत्ता
30. Department	विभाग
31. Deputy Secretary	उपसचिव
32. Dissent	विसम्मति, विमति, असहमति
33. Duplicate	अनुलिपि, दूसरी प्रति
34. Duration	अवधि
35. Duty	ड्यूटी, काम, कार्य, कर्तव्य, भार, शुल्क
E	
36. Encashment	भुनाना, तुड़ाना
37. Entry	प्रविष्टि, इंदराज, प्रवेश
38. Evidence	साक्ष्य, गवाही, प्रमाण
39. Expert	विशेषज्ञ
40. Export	निर्यात
41. Extract	उद्धरण
F	
42. Fitness Certificate	स्वस्थता प्रमाणपत्र, योग्यता प्रमाणपत्र
43. Fresh Receipt	नई आवती
44. Further Action	आगे की कार्रवाई, अगली कार्रवाई
G	
45. General Manager	प्रधान प्रबन्धक, महाप्रबन्धक
46. General Meeting	साधारण सभा, साधारण बैठक
47. Grant-in-Aid	सहायता-अनुदान
48. Guidance	मार्गदर्शन, निर्देशन
H	
49. Head Clerk	प्रधान लिपिक, हैड क्लर्क
50. Head of Account	लेखा शीर्ष
51. Head Office	प्रधान कार्यालय
52. Head Quarters	मुख्यालय
53. Holiday	अवकाश, छुट्टी

I	
54. Immediate Officer	आसन्न अधिकारी
55. Import	आयात
56. Increment	वेतन वृद्धि
57. Inquiry	पूछताछ, जांच
58. Inspector	निरीक्षक
59. Instruction	अनुदेश, हिदायत
60. Instructor	अनुदेशक
61. Interpretation	निर्वचन, व्याख्या
62. Intimation	प्रज्ञापन, सूचना, इत्तिला
63. Investigation	अन्वेषण, तफतीश, जांच-पड़ताल
64. Irrelevant	असंबद्ध, विसंगत
65. Issue	(स) निर्गम, प्रश्न, मसला, (क्रि) जारी करना, भेजना, देना
J	
66. Job	नौकरी, जाब, कार्य
67. Joining Date	कार्यग्रहण-तारीख, कार्यारम्भ-तारीख
68. Joint Secretary	संयुक्त सचिव
L	
69. Labour-Welfare	श्रम कल्याण
70. Leave Salary	छुट्टी का वेतन
71. Leave Vacancy	अवकाश-रिक्ति, छुट्टी-रिक्ति
72. Length of service	सेवाकाल
M	
73. Management	प्रबन्ध
74. Medical	चिकित्सा
75. Medical Leave	चिकित्सा-छुट्टी
76. Medical Officer	चिकित्सा अधिकारी
77. Messenger	सन्देशवाहक
78. Ministry	मंत्रालय, मन्त्रिमण्डल
79. Modification	संशोधन, तरमीम, रूपांतर
80. Most-Immediate	अतितात्कालिक

N	
81. Nationality	राष्ट्रीयता
82. Necessary Action	आवश्यक कार्रवाई
83. Negligence	उपेक्षा, प्रमाद, गफलत
84. Non-Objection	अनापत्ति
85. Non-Official	गैर-सरकारी, अशासकीय, अनाधिकारित
O	
86. Obedience	आज्ञापालन, आज्ञानुवर्तन
87. Objection	आपत्ति
88. Offence	अपराध
89. Offer	नियुक्त, प्रस्ताव
90. Office	कार्यालय, दफ्तर, पद
91. Office copy	कार्यालय प्रति, दफ्तर की प्रति
92. Office Hours	कार्यालय-समय
93. Office Order	कार्यालय आदेश
94. Officer	अधिकारी, अफसर
95. Officer-in-charge	प्रभारी, अधिकारी
96. Officiating	स्थानापन्न
97. Option	विकल्प
98. Original Copy	मूल प्रति
99. Outstanding	बकाया, उत्कृष्ट
100. Overtime	अतिरिक्त समय
P	
101. Part-time	अंशकालिक
102. Pay	वेतन
103. Payment	अदायगी
104. Penalty	दंड, अर्थ-दंड, जुर्माना, शास्ति
105. Pending	अनिर्णीत पड़ा हुआ, रुका हुआ, ल
106. Pension	पेंशन
107. Planning	योजना, योजना बनाना
108. Proceedings	कार्यवाही
109. Proposal	प्रस्ताव

110. Publicity	प्रचार
111. Postpone	स्थगित करना
Q	
112. Qualification	अर्हता योग्यता
113. Quarterly	त्रैमासिक
R	
114. Rectification	परिशोधन
115. Reference	संदर्भ, निर्देश, हवाला
116. Remark	विचार, अभ्युक्ति
117. Remuneration	पारिश्रमिक, मेहनताना
118. Renewal	नवीनीकरण
119. Revenue	राजस्व
S	
120. Satisfactory	संतोषजनक
121. Scrutiny	समीक्षा, छानबीन
122. Seal	मुद्रा, मोहर
123. Secret	गुप्त, गुप्त बात
124. Security	प्रतिभूति, सुरक्षा
125. Seniority	वरिष्ठता
126. State Government	राज्य-सरकार
127. Stock	सामान, सामग्री, भंडार
128. Summary	सारांश, संक्षेप
129. Superintendent	अधीक्षक
130. Supervisor	पर्यवेक्षक, सुपरवाइजर
T	
131. Target	लक्ष्य
132. Technical	तकनीकी
133. Testimonial	शंसापत्र
134. Tour	दौरा
135. Training	प्रशिक्षण, ट्रेनिंग
136. Translation	अनुवाद
137. Travelling Allowance	यात्रा-भत्ता

U	
138. Under Secretary	अवर सचिव
139. Unemployment	बेकारी, बेरोजगारी
140. Unofficial Letter	अशासकीय पत्र
141. Up-To-Date	अद्यतन
V	
142. Verification	सत्यापन
143. Violation	अतिक्रमण
W	
144. Waiting List	प्रतीक्षा-सूची
145. Warning	चेतावनी
146. Working Days	कार्य-दिवस, काम के दिन
147. Working Hours	कार्य-समय, काम के घण्टे
148. Working Knowledge	कार्यसाधक ज्ञान
149. Write off	बट्टे-खाते डालना
Z	
150. Zone	जॉन, अंचल

Prepared by : Dr. Rajni

SYLLABUS FOR B.Com.LL.B. (HONS.)
5 YEARS INTEGRATED COURSE
(2024-25)
SEMESTER: IV

Name of Subject	Punjabi-I
Paper No	IV(b)
Type of Subject	Compulsory (Opt any one language from IV(a)/IV(b)/IV(c)
Assessment Method	External Examination: 80 Marks Internal Assessment: 20 Marks (10 + 5 + 5) Mid-Term Test: 10 Marks Project/Assignment: 05 Marks Presentation/Viva Voce: 05 Marks
Course Outcomes	<p>(1) ਪਾਠਕ੍ਰਮ ਵਿੱਚ ਨਿਰਧਾਰਤ ਸਿਲੇਬਸ ਵਿਚਲਾ ਸਾਹਿਤ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਵਿਭਿੰਨ ਪੱਖਾਂ ਤੋਂ ਸੰਵੇਦਨਸ਼ੀਲ ਬਣਾਉਂਦਾ ਹੈ। ਸਮਾਜ ਵਿੱਚ ਹੋ ਰਹੇ ਅਨਿਆਂ ਨੂੰ ਸਹੀ ਦ੍ਰਿਸ਼ਟੀਕੋਣ ਨਾਲ ਦੇਖਣ ਦੀ ਸੂਝ ਵੀ ਪੈਦਾ ਹੁੰਦੀ ਹੈ।</p> <p>(2) ਪਾਠਕ੍ਰਮ ਵਿੱਚ ਸ਼ਾਮਲ ਵਿਆਕਰਣ ਨਾਲ ਵਿਦਿਆਰਥੀਆਂ ਵਿੱਚ ਭਾਸ਼ਕ ਸਮਰੱਥਾ(Language capability)ਆਵੇਗੀ ਜਿਸ ਨਾਲ ਉਹ ਆਪਣੇ ਮੁਵੱਕਲ (Client)ਦੀਆਂ ਸਮੱਸਿਆਵਾਂ ਨੂੰ ਬਿਹਤਰ ਢੰਗ ਨਾਲ ਸਮਝਣ ਦੇ ਲਾਇਕ ਬਣਦੇ ਹਨ।</p> <p>(3) ਲੋਕ ਅਦਾਲਤਾਂ ਵਿੱਚ ਦਫਤਰੀ ਦਸਤਾਵੇਜ਼ਾਂ ਵਿੱਚ ਵਰਤੀ ਰਾਜ ਭਾਸ਼ਾ (ਪੰਜਾਬੀ) ਵਿੱਚ ਕਾਨੂੰਨ ਦੇ ਸੰਬੰਧਿਤ ਵਿਸ਼ੇ ਸਮਝਣ ਦੀ ਯੋਗਤਾ ਪੈਦਾ ਹੋਵੇਗੀ।</p> <p>(4) ਵਿਆਕਰਣ ਵਿੱਚ ਭਾਸ਼ਾ ਦੇ ਨਿਕਾਸ ਤੇ ਵਿਕਾਸ ਵਾਲੇ ਸਵਾਲਾਂ ਰਾਹੀਂ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਭਾਸ਼ਾ ਦੀ ਗਹਿਰੀ ਸੂਝ ਮਿਲੇਗੀ। ਲੇਖ ਰਚਨਾ ਰਾਹੀਂ ਕਿਸੇ ਵਿਸ਼ੇ ਉੱਤੇ ਵੱਖ ਵੱਖ ਪੱਖਾਂ ਤੋਂ ਗੱਲ ਕਰਨ ਦਾ ਢੰਗ ਪ੍ਰਾਪਤ ਹੋਵੇਗਾ। ਮੁਹਾਵਰਿਆਂ ਤੇ ਅਖਾਣਾਂ ਦੇ ਗਿਆਨਨਾਲ ਗੁੰਝਲਦਾਰ ਵਿਸ਼ਿਆਂ ਨੂੰ ਸੋਖੇ ਤੇ</p>

	ਕਲਾਤਮਕ ਢੰਗ ਨਾਲ ਕਹਿਣ ਦੀ ਜਾਂਚ ਵੀ ਮਿਲੇਗੀ।
--	--

Objectives (ਉਦੇਸ਼)

1. ਪਾਠਕ੍ਰਮ ਅਨੁਸਾਰ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਸਾਹਿਤ ਦੇ ਮਹੱਤਵ, ਸਾਹਿਤ ਦੀ ਪ੍ਰਸੰਗਕਤਾ ਅਤੇ ਵਿਚਾਰਧਾਰਕ ਸੂਝ ਦਾ ਗਿਆਨ ਦਿਵਾਉਣਾ।
2. ਸਾਹਿਤ ਦੀਆਂ ਪ੍ਰਮੁੱਖ ਵਿਧਾਵਾਂ (Forms) ਇਸ ਤਰ੍ਹਾਂ ਹਨ ਜਿਨ੍ਹਾਂ ਨਾਲ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਕਾਨੂੰਨ ਨਾਲ ਸੰਬੰਧਿਤ ਕੇਸ, ਫਾਇਲਾਂ, ਸਮਝਣ ਬਣਾਉਣ ਵਿਚ ਸਹਾਇਤਾ ਮਿਲਦੀ ਹੈ ਅਤੇ ਕਹਾਣੀ, ਨਾਟਕ, ਕਵਿਤਾ ਤੇ ਅਨੁਵਾਦ ਰਾਹੀਂ ਵਿਦਿਆਰਥੀਆਂ ਵਿੱਚ ਆਪਣੇ ਕਾਨੂੰਨੀ ਕਿੱਤੇ ਨਾਲ ਸੰਬੰਧਿਤ ਵਿਸ਼ਿਆਂ ਦੀ ਡਰਾਫਟਿੰਗ (ਛਿੱਲ ਤਰਾਸ਼) ਕਰਨ ਦਾ ਹੁਨਰ ਸਿੱਖਣਗੇ।
3. ਪੰਜਾਬੀ ਭਾਸ਼ਾ ਦੀ ਲਿਪੀ (Script) ਅਤੇ ਭਾਸ਼ਾ ਦੇ ਗਿਆਨ ਦੀ ਮੁਹਾਰਤ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਅਦਾਲਤਾਂ ਵਿੱਚ ਕੇਸ ਸੰਬੰਧੀ ਦਲੀਲਾਂ ਦੇਣ ਅਤੇ ਭਾਸ਼ਨ ਕਲਾ ਦੇ ਤੌਰ 'ਤੇ ਮਦਦਗਾਰ ਸਾਬਤ ਹੋਵੇਗੀ।
4. ਕਾਨੂੰਨ ਨਾਲ ਸੰਬੰਧਿਤ ਤਕਨੀਕੀ ਸ਼ਬਦਾਵਲੀ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਇਹਨਾਂ ਤਕਨੀਕੀ ਸ਼ਬਦਾਂ ਦੇ ਸੰਕਲਪਿਤ ਅਰਥਾਂ ਦੀ ਜਾਣਕਾਰੀ ਤਾਂ ਦੇਵੇਗੀ ਹੀ, ਸਗੋਂ ਅੰਗਰੇਜ਼ੀ ਤੋਂ ਇਲਾਵਾ ਆਪਣੀ ਮਾਂ ਬੋਲੀ ਵਿੱਚ ਕਾਨੂੰਨ ਨਾਲ ਸੰਬੰਧਿਤ ਕਾਰਜਾਂ ਨੂੰ ਵਧੀਆ ਢੰਗ ਨਾਲ ਕਰਨ ਦੇ ਯੋਗ ਬਣਾਵੇਗੀ।

ਪੰਜਾਬੀ - I

- 1) ਗੁਰਮਤਿ ਅਤੇ ਸੂਫੀ ਕਾਵਿ, (ਸੰਪਾ.), ਪ੍ਰੋ. ਪਰਮਜੀਤ ਸਿੰਘ ਸਿੱਧੂ, ਪਬਲੀਕੇਸ਼ਨ ਬਿਊਰੋ, ਪੰਜਾਬ ਯੂਨੀਵਰਸਿਟੀ ਚੰਡੀਗੜ੍ਹ, 2010

ਰਚਨਾ:

- (ੳ) ਬਾਬਾ ਸ਼ੇਖ ਫ਼ਰੀਦ
 - (ਅ) ਗੁਰੂ ਨਾਨਕ ਦੇਵ
 - (ੲ) ਬੁੱਲੇ ਸ਼ਾਹ
- 2) ਮੱਧਕਾਲੀ ਬਿਰਤਾਂਤ ਕਾਵਿ (ਸੰਪਾ.), ਪ੍ਰੋ. ਬੀ.ਐਸ. ਘੁਮਣ, ਪਬਲੀਕੇਸ਼ਨ ਬਿਊਰੋ, ਪੰਜਾਬ ਯੂਨੀਵਰਸਿਟੀ, ਚੰਡੀਗੜ੍ਹ, 2010

ਰਚਨਾ:

- (ੳ) ਵਾਹਿਸ ਸ਼ਾਹ
- (ਅ) ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਜੀ
- (ੲ) ਸ਼ਾਹ ਮੁਹੰਮਦ

ਸੈਕਸ਼ਨ - II

- 3) ਚੋਣਵੇਂ ਲੇਖ, ਪ੍ਰਿੰਸੀਪਲ ਤੇਜਾ ਸਿੰਘ, ਪੰਜਾਬੀ ਸਾਹਿਤ ਪ੍ਰਕਾਸ਼ਨ ਐਂਮਿਤਸਰ, 2007 ਲੇਖ:
- (ੳ) ਸਭਿਆਚਾਰ ਦਾ ਮੇਲ
 - (ਅ) ਘਰ ਦਾ ਪਿਆਰ
 - (ੲ) ਵਿਹਲੀਆਂ ਗੱਲਾਂ
 - (ਸ) ਲੋਕ ਭਰਮ

ਸੈਕਸ਼ਨ - III

- 4) ਗੁਰਮੁੱਖੀ ਲਿੱਪੀ ਦਾ ਜਨਮ ਤੇ ਵਿਕਾਸ, ਪੰਜਾਬੀ ਦੀਆਂ ਉਪਭਾਸ਼ਾਵਾਂ ।
- 5) ਲੇਖ ਰਚਨਾ (500 ਸ਼ਬਦਾਂ ਵਿਚ)

ਸੈਕਸ਼ਨ - III

- 6) ਨਾਂਵ ਪੜਨਾਂਵ, ਕਿਰਿਆ, ਵਿਸ਼ੇਸ਼ਣ, ਅਗੇਤਰ ਪਿਛੇਤਰ, ਬਹੁਤੇ ਸ਼ਬਦਾਂ ਦੀ ਥਾਂ ਇੱਕ ਸ਼ਬਦ, ਅਖਾਣ, ਮੁਹਾਵਰੇ, ਸੁੱਧ-ਅਸੁੱਧ।

ਪ੍ਰਸ਼ਨਾਂ ਦੀ ਵੰਡ ਇਸ ਪ੍ਰਕਾਰ ਹੋਵੇਗੀ :

ਸੈਕਸ਼ਨ - I

- 1) ਕਾਵਿ ਸੰਗ੍ਰਹਿ ਵਿਚੋਂ ਪ੍ਰਸੰਗ ਸਹਿਤ ਵਿਆਖਿਆ (ਤਿੰਨ ਵਿਚੋਂ ਇੱਕ) 5 ਅੰਕ
- 2) ਕਾਵਿ ਸੰਗ੍ਰਹਿ ਵਿਚੋਂ ਕਿਸੇ ਇੱਕ ਕਵਿਤਾ ਦਾ ਸਾਰ (ਦੋ ਵਿਚੋਂ ਇੱਕ) 5 ਅੰਕ
- 3) ਕਾਵਿ ਸੰਗ੍ਰਹਿ ਵਿਚਲੀਆਂ ਕਵਿਤਾਵਾਂ ਨਾਲ ਸੰਬੰਧਤ ਲਘੂ ਉੱਤਰਾਂ ਵਾਲੇ ਪ੍ਰਸ਼ਨ
(ਅੱਠ ਵਿਚੋਂ ਪੰਜ) 2×5=10 ਅੰਕ

ਸੈਕਸ਼ਨ - II

- 4) ਚੋਣਵੇਂ ਲੇਖਾਂ ਵਿਚ ਕਿਸੇ ਕਾਂਡ ਦਾ ਸਾਰ (ਤਿੰਨ ਵਿਚੋਂ ਇੱਕ) 10 ਅੰਕ
- 5) 'ਚੋਣਵੇਂ ਲੇਖ' ਪੁਸਤਕ ਵਿਚੋਂ ਲਘੂ ਉੱਤਰਾਂ ਵਾਲੇ ਪ੍ਰਸ਼ਨ (ਅੱਠ ਵਿਚੋਂ ਪੰਜ) 2×5=10 ਅੰਕ

ਸੈਕਸ਼ਨ - III

- 6) ਗੁਰਮੁੱਖੀ ਲਿੱਪੀ ਦਾ ਜਨਮ ਅਤੇ ਵਿਕਾਸ, ਪੰਜਾਬੀ ਦੀਆਂ ਉਪਭਾਸ਼ਾਵਾਂ। ਅੰਕ 10
- 7) ਲੇਖ ਰਚਨਾ (500 ਸ਼ਬਦਾਂ ਵਿੱਚ) ਚਲੰਤ, ਕਾਨੂੰਨੀ, ਸਮਾਜਿਕ, ਭਾਸ਼ਾ ਅਤੇ ਪੰਜਾਬੀ ਸਭਿਆਚਾਰਕ ਨਾਲ ਸੰਬੰਧਤ (ਪੰਜ ਵਿਚੋਂ ਇੱਕ) ਅੰਕ 10

ਸੈਕਸ਼ਨ - IV

- 8) ਨਾਵ, ਪੜਨਾਵ, ਕਿਰਿਆ, ਵਿਸ਼ੇਸ਼ਣ 4 ਅੰਕ
- 9) ਅਗੇਤਰ / ਪਿਛੇਤਰ 4 ਅੰਕ
- 10) ਬਹੁਤੇ ਸ਼ਬਦਾਂ ਦੀ ਥਾਂ ਤੇ ਇੱਕ ਸ਼ਬਦ 4 ਅੰਕ
- 11) ਮੁਹਾਵਰੇ ਅਤੇ ਅਖਾਣ 4 ਅੰਕ
- 12) ਸ਼ੁੱਧ-ਅਸ਼ੁੱਧ 4 ਅੰਕ 5x4=20 ਅੰਕ

ਸਹਾਇਕ ਪੁਸਤਕਾਂ

- 1) ਪੰਜਾਬੀ ਸੰਚਾਰ ਯੋਗਤਾ ਅਭਿਆਸ, ਪੰਜਾਬ ਸਟੇਟ ਯੂਨੀਵਰਸਿਟੀ ਟੈਕਸਟ ਬੁੱਕ ਬੋਰਡ, ਚੰਡੀਗੜ੍ਹ, 2010
- 2) ਕਾਲਜ ਪੰਜਾਬੀ ਵਿਆਕਰਣ, ਡਾ. ਹਰਕੀਰਤ ਸਿੰਘ ਤੇ ਗਿਆਨੀ ਲਾਲ ਸਿੰਘ, ਪੰਜਾਬ ਸਟੇਟ ਯੂਨੀਵਰਸਿਟੀ ਟੈਕਸਟ ਬੁੱਕ ਬੋਰਡ, ਚੰਡੀਗੜ੍ਹ, 2010

SYLLABUS FOR B.Com.LL.B(HONS.)
5 YEARS INTEGRATED COURSE
(2024-25)
SEMESTER: IV

Name of Subject	French I
Paper No	IV c
Type of Subject	Compulsory(Opt any one out of IV(a)/IV(b)/IV(c))
Assessment Method	External Examination: 80 Marks Internal Assessment: 20 Marks (10 + 5 + 5) Mid-Term Test: 10 Marks Project/Assignment: 05 Marks Presentation/Viva Voce: 05 Marks
Course Outcomes	<ol style="list-style-type: none"> 1. Develop the skill of writing dialogues, informal letters and paragraphs on any topic covered in the course book. The learners are able to narrate and explain by using the conjunctions and express cause and consequence relationship. 2. The learners are able to translate unseen passages or short sentences from French to English and English to French based on vocabulary and structures covered in the syllabus. 3. Understand the grammatical concepts and apply them in grammar exercises. 4. Develop skills of learning through listening and comprehending short talks and activities. Pronounce correctly and differentiate various sounds. 5. Able to read and answer clearly the simple texts and invitations and find specific information in documents used in day-to-day life and describe the things by using the adjectives of color, material and dimension. This shall enable the learners to communicate and understand words and structures related to their family, their profession and their clothes. 6. Manage and converse in simple situations by understanding and giving simple instructions for doing various tasks. 7. Prepare the French language learners for internationally recognized French language exam DELF A1(<i>Diplôme d'études en langue française</i>) – (Diploma in French Language Studies)

SYLLABUS

IMPORTANT NOTE FOR EXAMINERS:

- Question paper will be divided into 4 Sections.

MAXIMUM MARKS: 80

TIME ALLOWED: 3 HOURS

- **Unit-I** of the question paper will have

Sr.no.	Contents	Word limit (if any)	Marks
01.	General questions or questions based on French civilization in the form of fill in the blanks, multiple choice questions, true/false or one line answers covered in the course book.	80-100 Words	10
02.	Translation of an unseen/seen passage or short sentences from English to French based on vocabulary and structures studies in the textbook.(choice to be given)		10

Note: Choice to be given in Sr. No. 1

- **Unit-II** of the question paper will have

Sr.no.	Contents	Word limit (if any)	Marks
03.	Dialogue or informal letter or Paragraph writing based on vocabulary and structures studied in the textbook.	80-100 Words	10
04.	Translation of an unseen/seen passage or short sentences from French to English based on vocabulary and structures studies in the textbook (choice to be given)		10

Note: Choice to be given in Sr. No. 3

- **Unit-III** of the question paper will have

Sr.no.	Contents	Word limit (if any)	Marks
05.	Questions on applied grammar pertaining to the text book Campus-1 (Units 1 to 4)		30

- **Unit-IV** of the question paper will have

Sr.no.	Contents	Word limit (if any)	Marks
06.	Questions on comprehension of an unseen/seen passage of about 200 words.		10

Syllabus and Courses of Reading:

Campus-1: Méthode de français by Jacky Girardet, Jacques Pécheur, CLE International, Paris, 2002. (Units 1-4).

CSd
Director

Course Coordinator: Dr Baljit Kaur

**SYLLABUS FOR B.Com L.L.B. (HONS.)
5 YEARS INTEGRATED COURSE
(2024-25)
SEMESTER: IV**

Name of Subject	Constitution Law II
Paper No	P-V
Type of Subject	Compulsory
Assessment Method	External Examination: 80 Marks Internal Assessment: 20 Marks (10 + 5 + 5) Mid-Term Test: 10 Marks Project/Assignment: 05 Marks Presentation/Viva Voce: 05 Marks
Course Outcomes	<ol style="list-style-type: none"> 1. To illustrate and articulate the understanding of the Constitution of India by developing the skill to read and interpret the Constitution. 2. To tabulate and review the cases and judgments on various facets of constitutional law applied and expounded by courts through precedents to seek a deeper understanding of the subject. 3. To differentiate and distinguish between the fundamental rights, protections, and freedoms available to citizens and people in India, and to understand their application in the socio-political context. 4. To appraise the Directive Principles and Fundamental Duties of Indian citizens existing under the Indian Constitution to examine and deeply comprehend the working of the government. 5. To survey and analyse various facets of constitutional law to develop a critical and logical mind which would enable the student to argue and defend the matters related to Constitution. 6. To equip and train the students for the legal practice of constitutional law, and competitive exams like state judiciary and the civil services.

SYLLABUS

IMPORTANT NOTE FOR EXAMINERS:

Question paper of External Examination shall be divided into 5 Units

- Unit 1 to 4 of the question paper shall be based upon Section-A to D of the syllabus in the respective order of the Sections.
- The first four Units of the question paper shall have 2 questions of 15 marks each. The candidates shall be required to attempt any 1 question from each Section.
- Unit-5 of the question paper shall be compulsory and based on the whole syllabus. It shall consist of 5 short notes of 4 marks each

TIME ALLOWED: 3 HRS

MAXIMUM MARKS: 80

SECTION-A

Union & State Executive
 Union & State Judiciary

Judgments:

Shatrughan Chauhan v. Union of India (2014) 3 SCC 1.
Supreme Court Advocates on Record Association v. Union of India, AIR 2015 SCW 5457 (NJAC Case).

SECTION-B

Union & State Legislature
 Legislative Relations between Union and States
 Doctrines of Interpretation: Territorial Nexus, Harmonious Construction, Pith and Substance,
 Doctrine of Repugnancy and Colourable Legislation (Article 245 to 255)

Judgments:

Raja Ram Pal v. The Hon'ble Speaker, Lok Sabha, (2007) 3 SCC 184.
State of Bombay v. F.N. Balsara, AIR 1951 SC 318.

SECTION-C

Administrative Relations between Union and States (Article 256 to 263)
 Liability of State under Contracts and Torts (Article 299 & 300)
 Trade, Commerce and Intercourse (Article 301 to 307)
 Safeguards to Civil Servants (Article 309 to 311)

Judgments:

Jindal Stainless Ltd. v. State of Haryana, (2017) 12 SCC 1.
Union of India v. Tulsiram Patel, (1985) 3 SCC 398.

SECTION-D

Elections (Article 324 to 329)
 Emergency Provisions: National Emergency, State Emergency, Financial Emergency
 Amendment of Constitution and Theory of Basic Structure (Article 368)

Judgments:

S.R. Bommai v. Union of India, AIR 1994 SC 1918.
Kesavananda Bharti v. State of Kerala, AIR 1973 SC 1461

Course Coordinators: Prof. Rattan Singh, Prof. Shruti Bedi

**SYLLABUS FOR B.Com L.L.B. (HONS.)
5 YEARS INTEGRATED COURSE
(2024-25)
SEMESTER: IV**

Name of Subject	Family Law II
Paper No	P-VI
Type of Subject	Compulsory
Assessment Method	External Examination: 80 Marks Internal Assessment: 20 Marks (10 + 5 + 5) Mid-Term Test: 10 Marks Project/Assignment: 05 Marks Presentation/Viva Voce: 05 Marks
Course Outcomes	<ol style="list-style-type: none"> 1. To Illustrate and Tabulate the understanding of the Family Laws by developing the skill to read and interpret the different aspects of family laws (Marriage, Divorce, Succession, Adoption, Guardianship, Maintenance) 2. To Read and Interpret the Judgments on various aspects of family law, interpreted and expounded by courts 3. To Examine a deeper understanding of the subject. 4. To Analyse the provisions and the procedure laid down in the Family Courts Act 5. To Consider the provisions regarding the application of Mediation and Conciliation in matrimonial disputes 6. To Equip and Prepare the students for the legal practice in regard to the personal laws, and which also can be helpful in the competitive exams as well.

SYLLABUS

IMPORTANT NOTE FOR EXAMINERS:

Question paper of External Examination shall be divided into 5 Units

- Unit 1 to 4 of the question paper shall be based upon Section-A to D of the syllabus in the respective order of the Sections.
- The first four Units of the question paper shall have 2 questions of 15 marks each. The candidates shall be required to attempt any 1 question from each Section.
- Unit-5 of the question paper shall be compulsory and based on the whole syllabus. It shall consist of 5 short notes of 4 marks each

TIME ALLOWED: 3 HRS

MAXIMUM MARKS: 80

SECTION-A

Joint family and Mitakshara Coparcenary
 Classification of property
 Joint Family Property
 Separate or self-acquired property
 Alienation of Joint family property
 Partition
 Reopening and Re-union

LATEST JUDGEMENTS:

RajniSanghi v Western Indian State Motors Ltd (2015)16 2 SCC 36
 ShyamNarayn Prasad v Krishna Prasad (2018)7 SCC646

SECTION-B

The Hindu Succession Act, 1956

Devolution of interest in Mitakshara Coparcenary
 Succession to property of a Hindu male dying intestate
 Succession to property of a Hindu female dying intestate
 General provisions relating to succession
 Disqualifications relating to succession

LATEST JUDGEMENT:

CWT v Chandersen (1986) 3 SCC567
 Vinita v Rakesh Kumar 2020

SECTION-C

Adoption under the Hindu Adoption and Maintenance Act, 1956

Who may take in adoption
 Who may give in adoption
 Who may be taken in adoption
 Other conditions and ceremonies of adoption
 Effect of adoption
 Relationship of adopted child

Maintenance under the Hindu Adoption and Maintenance Act, 1956

Maintenance of wife
 Maintenance of widowed daughter-in-law
 Maintenance of children
 Maintenance of aged parents with special reference to The Maintenance and Welfare of Parents and Senior Citizens Act, 2007
 Maintenance of dependants
 Amount of maintenance
 Maintenance of wife with reference to Criminal Procedure Code, and Hindu Marriage Act, 1955
 Maintenance of wife under Muslim law with reference to Muslim Women (Protection of Rights on Divorce) Act, 1986

LATEST JUDGEMENTS:

Laxmi Kant Pandey v Union of India, AIT1986 SC272
 Sawan ram v Kalawanti, AIR 1967 SC 1761

ShabnamHasmi v Union of India, AIR 2014 SC 1281

SECTION-D

Guardianship under the Hindu Minority and Guardianship Act, 1956

Natural Guardian

Testamentary guardian

Certificated Guardian

Powers of the Guardian relating to property of minor

Guardianship under Muslim law

LATEST JUDGEMENT

Gita Hariharan V Union of India, AIR 1999 SC 1149

Suggested Readings:

- Aqil Ahmed, *Mohammedan Law* (Central Law Agency Allahabad, 23rd Ed, 2009)
- ArshadSubzwari, *Hindu Law : Ancient and Codified* (Ashok Grover and sons, Aurngabad, 2nd Edition, 2007)
- Asaf A.A. Fzee, *the Pillars of Islam* (Oxford University Press, New Delhi, 2004)
- AtherFarouqui, *Muslim and Media Images: News versus views* (oxford University press, New Delhi, 2009)
- B.K. Sharma, *Hindu Law* (Central Law Publication, Allahabad 3rd Ed. 2011).
- M A Qureshi, *Muslim Law* (Central Law Publication, Allahabad, 2002)
- M. Hidayatullah, ArshadHidayayatullah, *Principles of Mahomdan laws* (Lexis and Nexis, Buttersworthswahwa, Nagpur,2003)
- Mitra, *Hindu Law* (Orient publishing Company, New Delhi, 3rd Edition, 2010)
- ParasDiwan ,*Modern Hindu Law* (Allahabad Law Agency 20th Ed., 2009),.
- ParasDiwan, *Customary Law of Punjab and Haryana* (Publication Bureau, Panjab University, 2002 (4th Ed.))
- ParasDiwan, *Muslim Law in Modern India* (Allahbad Law Agency, Faridabad, 2015)
- PoonamPradhanSaxena, *Family Law Lectures: Family Law II* (Lexis Nexis, Gurgaon, 2013)
- R.K Aggarwal, *Hindu Law: Codified and Uncodified* (Central law Agency, Allahabad, 2016)
- Ramesh Chandra Nagpal, *Modern Hindu Law* (Eastern Book Company, Lucknow, 2008)
- Ratigan's*Customary Law* (Universal Law Publishing, Co. Oxford University Press 16th Ed, 2007)
- SupinderKaur, *Family Law: Text book on Personal law of Hindus and Muslims*, (Shri ram Law House, New Delhi, 2018)
- Tahirmahmood, *the Muslim Law of India* (Lexis Nexis, Buttersworth, 3rd Edition, 2002)
- Tanzeem Fatima, *Marriage Contract in Islam*(Deep and Deep Publication , New Delhi,2007)
- V.P.Bharatiya, *Muslim Law*,(Eastern Book Company, Lucknow, 2009)
- Werner menski, *Hindu Law: Beyond Tradition and Modernity* (Oxford University Press,New Delhi, 2003)

Course Coordinator: Dr. Jai Mala, Dr. Pooja Sood

Prepared and Amended by: Dr. Jai Mala, Dr. Pooja Sood, Dr. Nancy Sharma