



RAYAT COLLEGE OF LAW, RAILMAJRA



*.... for knowledge, Integrity, vision, virtue & Academic
Excellence*

Session- 2023-24

Visitor Remarks:

*“An Outstanding Campus”- Hon’ble Mr. Justice Suryakant,
Supreme Court*

*“A life time experience to see such a well-equipped College”-
Hon’ble Mr. Justice (Retd.) R.S. Mongia, Former Chief Justice,
Punjab & Haryana High Court*

*“Our Country needs institutes such as Rayat College of Law”-
Hon’ble Mr. Justice B.S. Walia, Punjab & Haryana High Court*

*“Extremely well maintained academic environment”- Advocate
Satyapal Jain, Additional Solicitor General of India*

*“Most ambient environment for imparting knowledge to
youngsters”- Prof. R.C. Sobti, Former V.C., P.U., Chandigarh*

*“An excellently maintained academic atmosphere ever seen in a
professional college”- Prof. G.S. Gill, P.U., Chandigarh*

*“The campus and law college is very impressive and well
maintained”- Hon’ble Mr. Justice, Augustine Masih, Punjab &
Haryana High Court*

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MESSAGE DESK

From the desk of Chairman

The Rayat Group of Institutions is renowned educational group and enjoys worldwide recognition in the areas of research and teaching. The institute welcomes you to join others in the program and prepare yourself for tomorrow's opportunities and challenges. This is tremendously exciting time to be at the helm of Rayat Group of Institutions, a national leader in teaching, research and the delivery of tangible benefits to the community. Besides securing, a stewarding private support for a group, we work as well promote meaningful engagement by the public in many of the vita; academic programs at our campuses.

I am grateful for the dedication and hard work of the Board of Directors and I very much appreciate thousands of Rayat friends and supporters who contribute through their enthusiasms and loyalty to the impressive progress this group has already made. We welcome you to participate in the endless opportunities at Rayat Group of Institutions. Joining talented scholars, engineers, scientists, lawyers and others who have been engaged to teach, perform, create and study in a place to which everyone belongs.

S. Nirmal Singh Rayat
Chairman

Message from the desk of Managing Director

Rayat Group of Institutions is one of the leading educational groups in Northern India. We believe that creating an academic foundation for social, cultural, scientific, economic technical and professional development in our country can mature into global interface by giving way to education exchange in the international territory as well. The aim of our group is to promote a system of integral education in a congenial child, friendly environment that emphasizes the unity of all knowledge, sciences and recognizes the fact that each child is unique. We just like you, believe in holistic education for your child encompassing, academic, co-curricular activities, sports and life skills. Our endeavour is to strike a balance between state of the art infrastructure and an internationally acceptable education.

In order to promote an internationally acceptable education our key focus has been on faculty development providing continuous teacher training in order to deliver real value education and excellence in the academics. Teachers are trained not only to teach well but are also expected to inspire confidence and trust in their students and become their role models.

With a firm foundation of the past and high hopes for a bright future, I wish that you ascend from peak to peak in all endeavours of your life!

Dr. Sandeep Kaura
Managing Director

Message from officiating Principal

Law and Medicine are the two most important professions because they take care of the health of a civilized society in totality. Law defends the macrocosmic entity, that is, the society and medicine looks after the microcosm that is the individual's health. As its becomes increasingly complex in the fast changing flux of globalized civilization, the role of law, both as an instrument of social change and as a defender of societal values becomes one of paramount significance.

Dr. Monika Sharma
Officiating Principal

Message from Vice-Principal

It is with great honour and pleasure I welcome you all as the Vice-President of Rayat College of Law (RCL). Here we have developed an exciting and innovative curriculum in legal profession according to the need of marketing and digital transformations. We are also committed to have high class infrastructure in a great determined academic atmosphere for a holistic growth of students.

Dr. Mahender Singh
Vice-Principal

Message from Dean Academic

Within a vibrant, ever challenging and supporting learning environment, we as a part of Rayat Group of Institutions (RGI) groom our students for professional roles such as advocates, judges, entrepreneurs and teachers. The emphasis here is on imbuing critical thinking and honing communication skills in addition to basic knowledge of law and an understanding of the functioning of legal system in India. With strong support from RGI Management, Rayat College of Law is poised to create a niche for itself at the national level.

Dr. Manish Kumar
Dean of Academic Affairs

Message from Dean of Student Welfare

In Rayat College of Law we focus on the comprehensive and in-depth learning of the students. Besides Academics, The Dean Student Welfare department provides ample scope, opportunities, and facilities for the all-round development of the personality of the student for which it undertakes various student-oriented programmes. The Department aims at promoting extra-curricular and developmental activities among students and to provide opportunities to identify and enhance their ability with developing their intellectual strength, emotional stability, analytical thinking, social engagements and environmental responsiveness.

Dr. Akashdeep Singh
Dean of Student Welfare

Message from Admission Coordinator

Rayat College of Law believes in excellence and promise to disseminate advance legal knowledge and processes of law amongst the students and impart in them the skills of advocacy, legal services, law reforms via conducting various activity in college i.e. moot-courts, trail-advocacy trainings, client counselling, Mediation etc. and make them aware and capable to utilize these instruments for social transformation and development.

Dr. Sohnu
Admission Coordinator

ABOUT RGI AND RAYAT COLLEGE OF LAW (RCL)

Rayat College of Law is an integral part of the Rayat Group of Institutions (RGI), Ropar. **RGI** is one of the largest educational groups in Northern India, established in 2001 under the flagship of Chairman S. Nirmal Singh Rayat. The astounding growth of Rayat Educational and Research Trust has brought under its fold a pivot of educational institutions ranging from schools to higher educational institutions. The group enunciate various scholarships and concessions for brilliant privileged students of the society. Rayat College of Law is one among the various technical institutes including Engineering, Management, Education Pharmacy, Hotel Management College which has been providing high quality education to the students. RGI imparts education that is based on conscience and rears a breed of young minds that are bustling with self-confidence, motivation and ever ready to take up challenges.

Rayat College of law follows an approach in legal education where learning is not only useful, but also inspiring and inspirational. **RCL**, one of the best law College in Punjab, is committed to exploring interdisciplinary approaches through its exceptional curriculum and has brought revolution in legal education through the modern curriculum. RCL aims to develop knowledge, skill, and value among students and is fed through critical teaching methods, guided and supported by faculty and staff so that they have the best possible experience to be successful in life. Through this education, we aim to promote legal and ethical values and promote the rule of law and the objectives set forth in the Constitution of India. In addition, the **RCL** promotes legal knowledge and its role in national development, improving the ability to analyse and present contemporary issues of public interest and legal implications for the benefit of the public.

These processes seek to promote legal awareness in society and to achieve political, social and economic justice. Our sincere endeavour is to make legal education the teaching of justice as an instrument of social, political and economic change. Every individual representing part of this institution must be remembered to promote social justice. Our students will not be formed as agents of change only as the country achieves its social and developmental goals; it will also be equipped to address the requirements of the new millennium and support the Constitution of India.

VISION & MISSION

RCL is looking to make a significant rise in the provision of legal education in the country. RCL, **premiere law college in Punjab, India** aims to add new dimensions to legal education that include international standards, thus providing an environment that promotes freedom and innovation in the dynamic pursuit of ideas and the participation of civil society to promote Law of the land. We also look forward to enhancing research inputs in educational units, thereby linking students and faculty to the larger platform and playing a key role in the formulation of socially relevant policies in the legal sector.

Our vision is to inculcate professional skills in the law students to empower them to contribute to society with utter commitment, to generate the law as an effective instrument for social development and to activate the path breaking legal research with full of innovative ideas to meet the future challenges in accordance to the needs and demands of the society.

WHY RCL?

- ❖ One of the oldest Law Colleges in the State of Punjab and provides Hons. Degree. Affiliated to Panjab University, Chandigarh.
- ❖ Lush Green Campus spreading over 150 acres.
- ❖ Facilities; Free wifi in College and Hostel, Separate Hostel for boys and girls, transport.
- ❖ Our faculty is highly qualified and expert in their area
- ❖ Achievements of students at National & State levels in academics and sports.
- ❖ Special focus on Moot Court, Seminars, Model United Nations, Client Counselling and Debates etc.
- ❖ Regular guest lectures by authorities on law and social sciences, regular court visits and organization of legal awareness camps by students.
- ❖ Promising career pathways for students
- ❖ Scholarship and concession to needy students.

COURSES, SEATS AVAILABLE & ELIGIBILITY

NAME OF THE COURSE/S:

- 1 B.A.LL.B. (Hons.) 5 years Integrated Course
- 2 B.Com. LL.B. (Hons.) 5 years Integrated Course
- 3 LL.B. 3 year

SEATS AVAILABLE FOR B.A / B.COM. LL.B. (HONS.) 5 YEARS INTEGRATED COURSE & LL.B. 3 YEAR AT COLLEGE

Sr. No.	Name of Course	No. of seats (General including reserved seats)
1	B.A.LL.B. (Hons.) 5 years Integrated Course	120
2	B.Com. LL.B. (Hons.) 5 years Integrated Course	60
3	LL.B. 3 year	60

ELIGIBILITY FOR ADMISSION TO B.A / B.COM. LL.B. (HONS.) 5 YEARS INTEGRATED COURSE/S

Sr. No.	Name of Course	ELIGIBILITY
1	B.A.LL.B. (Hons.) 5 years Integrated Course B.Com.LL.B. (Hons.)	Candidate should have passed 10+2 examination with at least 50% marks (45% marks in case of SC/ST/BC/PwD) from any recognized Board/University. The applicants who have obtained 10+2 Higher Secondary

	5 years Integrated Course	<p>Pass Certificate or First Degree Certificate after prosecuting Studies in distance or correspondence method shall also be considered as eligible for admission in the Integrated Five Years Course.</p> <p>The applicants who have obtained 10+2 through Open Universities system directly without having any basic qualification for prosecuting such studies are not eligible for admission in the law courses.” As per provision and explanation to Rule 5 (b) of Bar Council of India Rules of Legal Education, 2008</p>
2.	LL.B 3YEAR COURSE	<p>(i) Those candidates who have passed Bachelor’s degree in any faculty of the Panjab University with at least 45% of the aggregate marks (40% for SC/ST candidates). Or</p> <p>(ii) A Bachelor’s degree in any faculty of any Other University recognized as equivalent to the corresponding degree of the Panjab University with at least 45% of the aggregate marks (40% for SC/ST candidates) Or (iii) Master’s Degree in any subject from the Panjab University. Or</p> <p>(iv) A Master’s degree from any other University recognized as equivalent to the corresponding post-graduate degree of the Panjab University.</p>

DURATION AND ACADEMIC TERMS

FOR B.A./ B. Com LL.B. (Hons.) – Five Year Degree Course

The duration of the course shall be for a period of Five Academic Years. Each academic year is divided into two “Semesters” with an average of not less than 84 working days for each.

EXAMINATION REGULATIONS

B.A./ B. Com LL.B. (Hons.) – Five Year Degree Course

1. SCHEME OF EVALUATION

A student’s performance in a particular semester is evaluated on the basis of an internal assessment comprising of 20 marks and the semester examination of 80 marks making a total of 100 marks per subject. The internal assessment is done by the particular teacher who teaches that subject course and which will be based on Mid Semester Test, Project work and Viva Voce. The End Semester Examination is conducted by the Panjab University, Chandigarh.

Following shall be the scheme of evaluation for each subject:

A	Mid Semester Test	10 marks	
B	Project and Project Presentation and Viva Voce	10 marks (5+5)	
C	Semester Examination	80 marks	
	TOTAL	100	

2. SEMESTER EXAM

2.1 In an academic year comprising of 2 semesters a student is required to pass in 6 subject papers out of 12.

2.2 A minimum of 9 marks in internal assessment and 36 marks in semester examination, Total (45), are required by the student to pass a particular subject.

3. PROJECT & ASSIGNMENT SUBMISSION & EVALUATION

3.1 While assigning the project titles to the students, the teachers concerned shall fix the last dates for submission of draft / final project.

3.2 Submission after the prescribed date shall not be permitted and the student May be awarded '0' (Zero) mark in project / and the result May be declared as 'failed'.

3.3 TEN (10) marks are assigned for project work out of which FIVE (5) marks are assigned to written project/computerized projects and FIVE (5) marks to project presentation (viva) in each course.

3.4 Students are required to submit Project as original work in their own handwriting/ computerized projects.

3.5 All project presentations shall be made in the respective class rooms. Attendance is compulsory for all the students during project presentation.

SYLLABUS FOR B.COM. LL.B (HONS)/ B.A. LL.B.(HONS).

B.COM. LL.B (Hons). (SUBJECTS)

Semester: 1

Paper-I - English-I

Paper-II Business Economics- 1

Paper-III Principles of Financial Accounting

Paper-IV Banking and Insurance

Paper-V Law of Torts including Motor Vehicle Accident Act and Consumer Protection Laws

Paper-VI Law of Contract

Semester: 2

Paper-I English-II

Paper-II Business Economics-II

Paper-III Corporate Accounting

Paper-IV Business Mathematics and Statistics

Paper-V Jurisprudence

Paper-VI Special Contract

B.A. LL.B.(Hons). SUBJECTS

Semester 1

Paper-I English-I

Paper-II History-I

Paper-III Political Science-I

Paper-IV Sociology-I

Paper-V Law of Torts including Motor Vehicle Accident Act and Consumer Protection Laws

Paper-VI Law of Contract

Semester: 2

Paper-I English-II

Paper-II History-II

Paper-III Political Science-II

Paper-IV Sociology-II

Paper-V Jurisprudence

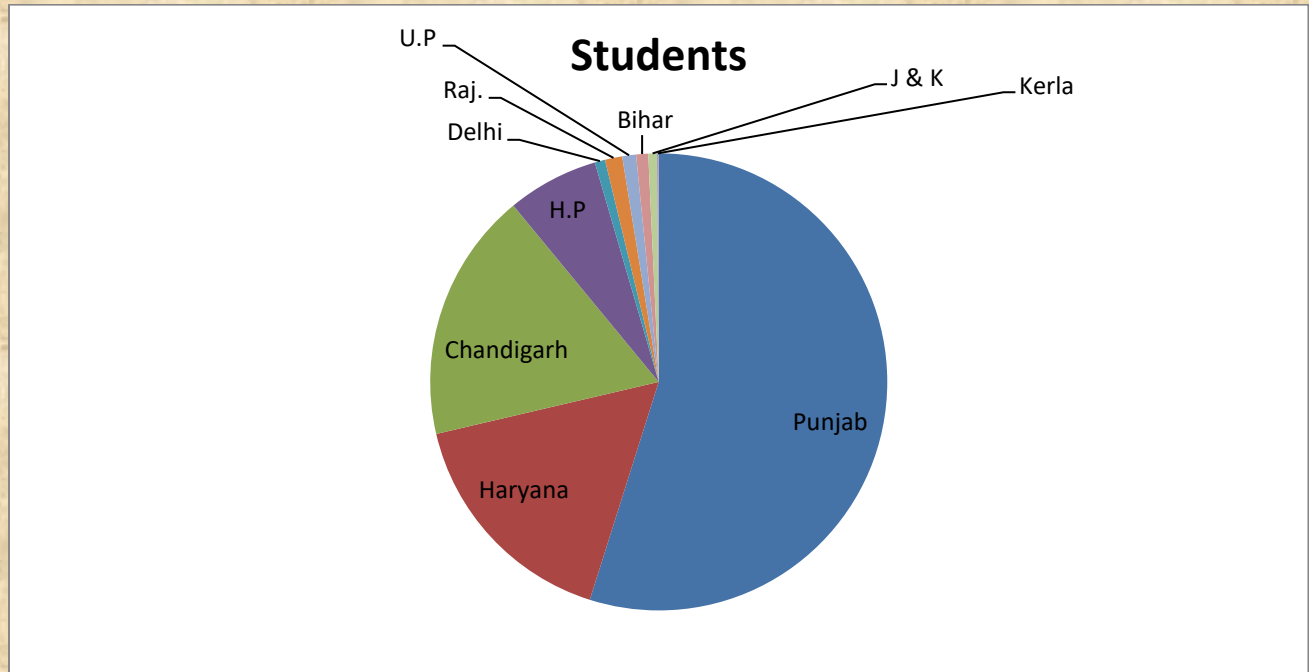
Paper-VI Special Contract

For download complete syllabus kindly visit website :-

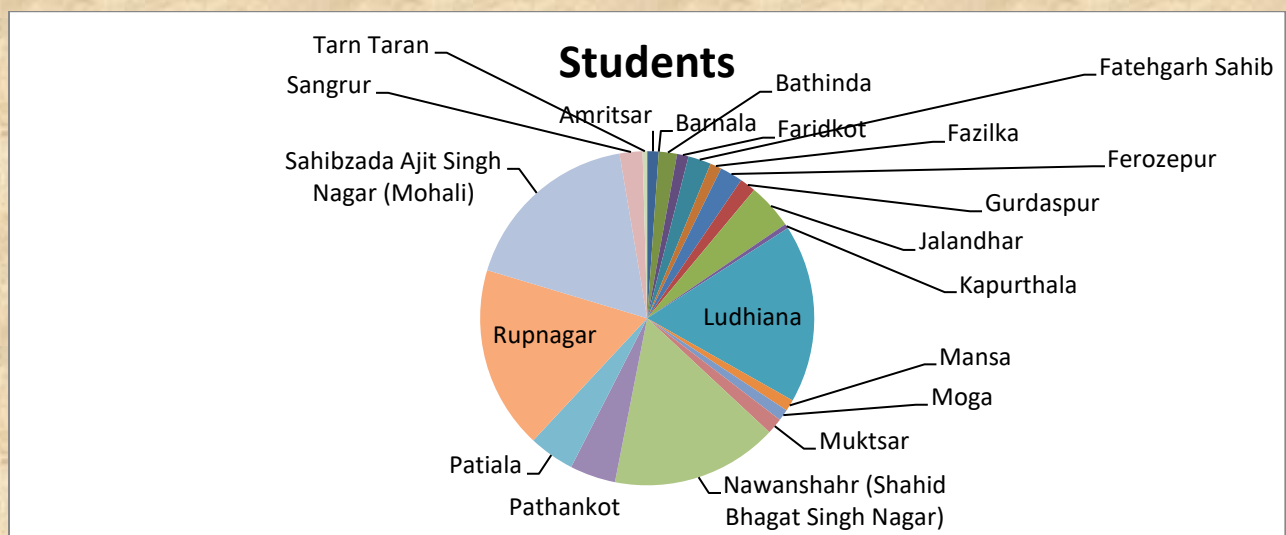
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GEOGRAPHICAL SPREAD OF STUDENTS AT COLLEGE

1. Geography Spread of students at College (State wise)

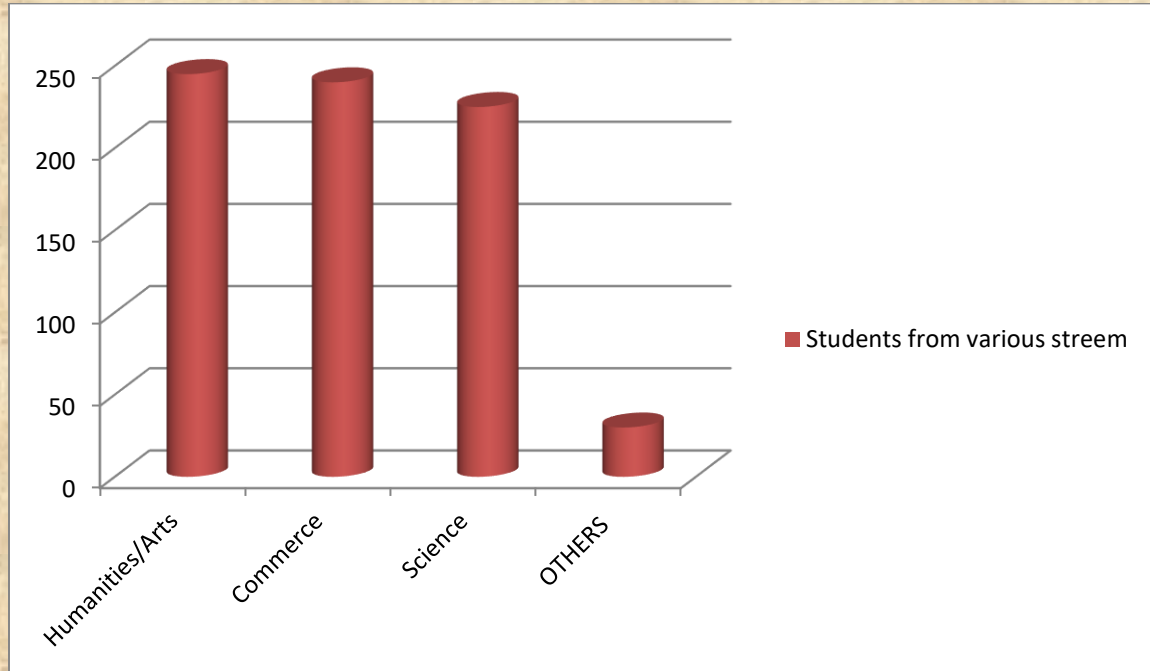


2. Geography spread of students at College (District of Punjab)

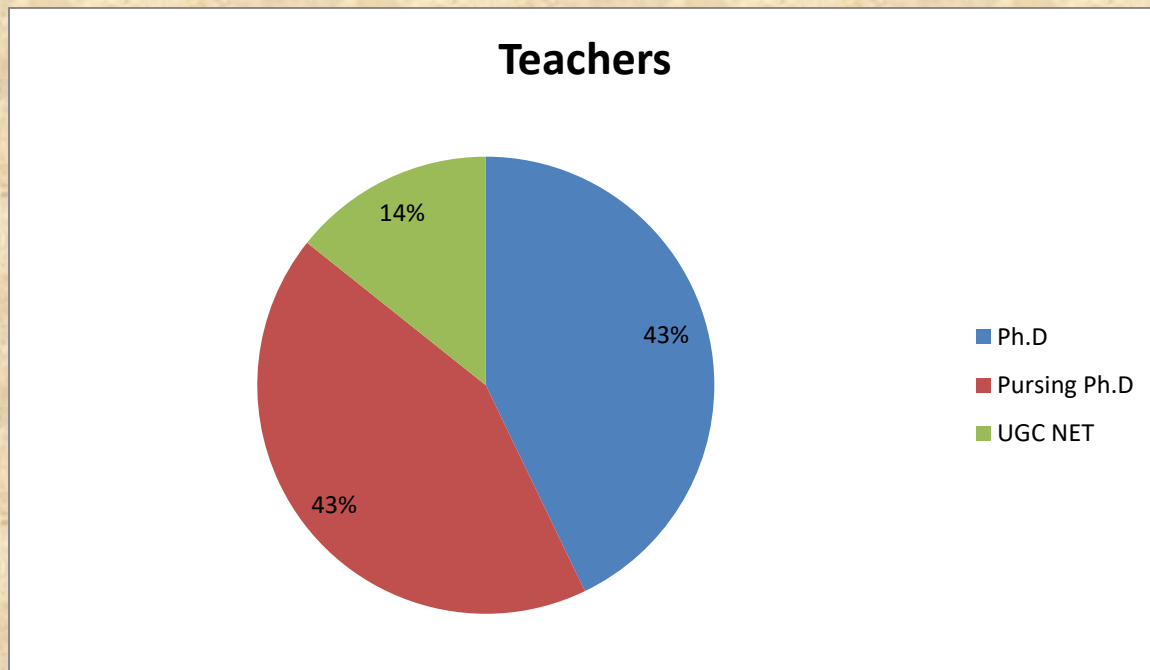


STUDENTS AT COLLEGE AFTER 12TH FROM VARIOUS BACKGROUNDS/ STREAM

Humanities/Arts, Commerce, Science, & others



TEACHER'S QUALIFICATION AT COLLEGE



FACILITIES IN COLLEGE

- **Hostel,**
- **Computer Cafe**
- **Wi-fi**
- **Food Court**
- **Multipurpose Hall:**
- **Hygienic Mess:**
- **Sports Games and Gymnasium:**
- **Canteen Cafeterias:**
- **Medical Care Centre and Free Ambulance Service:**
- **Transport**
- **Use of projector in class room**

SCHOLARSHIP AND AWARDS

1. Entry level Concession (B.A.LL.B & B.Com.LL.B 5 year Course).

On merit bases (12th)	Sports Level	RGI employee	Campus School Level
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2. Every Year Concession (throughout course) (B.A.LL.B & B.Com.LL.B 5 year Course).

Single Child Girl	Single Parents Less	Both Parents Less	Sibling
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3. Scholarship scheme for Panjab University toppers:

Students who secure their position in Panjab University Top 10 meritorious list are entitled for this scholarship. W.e.f 08, Aug 2022

For B.A./B.Com. LLB, The students, who grab position in top 1 to 5 , will entitle to get 7000 concession on their fee and students who grab position in top 6 to 10, will entitled to get 5000 concession on their fee in next semester .i.e who secure 1st position in 1st sem shall entitle 7000 in 3rd sem fee and who secure 7st position in 2nd sem shall entitle 5000 in 4th sem fee

Scholarship for RGI & RCL Staff for Session 2022-2023

The Wards/Spouse and real brother/sisters/ of Only RGI & RCL staff's having at least one year regular service will be offered Rs. 6000 concession in academic fees. It will continue till the staff member is working with the RGI & RCL.

Alumni Scholarship for Session 2022-2023

Rs. 6000 concession in yearly academic fees, will be allowed to the real brother/sister/spouse/Wards of the alumni student of RGI & RCL.

Financial Aid – Need Based

With a view to facilitate access to higher education ,Students whose parental income from all sources is not more than Rs. 2,50,000/- per annum are eligible to avail this scholarships. Eligible candidate will be get up Rs. 6000 concession in yearly academic fees

Sports Scheme for ongoing students

Students who win Gold Medal in any sports at National level, is entitled to get Rs. 7000 concession on fee and at State Level, is entitled to get Rs. 5000 concession on fee and students who win Silver Medal at National level is entitled to get Rs. 5000 concession on fee and at State level, is entitled to get Rs. 3000 concession on fee.

Awards

1. Meritorious Award- For topper's Student.
2. Best Student Award- from each class (annually)
3. Best player of the Year.
4. Best Player of Session.
5. Special prize for student who get 1st, 2nd and 3rd position in academic /cultural activities held at outside the department.
6. Special prize for student who give best idea for development of college /campus ,
(innovative idea award)
7. Other different awards also

LEARNING RESOURCE

1. Library and Online Law Access

The law college library is enriched with a carefully built collection of books, Periodicals, Journals (National & International both), newspapers (English, Hindi, Punjabi), magazines, e-journals and databases (DELNET& Manupatra). The books collection consists of books related to curriculum as well as general books . The furnishing of library is user friendly. It is a perfect spot for every kind of studier. The library is well stocked. It provides a conducive environment for research.

Details of Information resources of library:

S.No.	Resources	Quantity
1	Total Books	5106
2	Total Journals	15
	National	13
	International	02
3	Total Magazines 07	07
4	Total Newspapers	05
5	DELNET(Law E -Journal)	30
6	Manupatra, SCC Online Legal database	
7	DELLSOFT Software	

2. Computer Lab

The Computer Lab is fully air-conditioned and well-equipped with high speed internet connectivity, protection of powerful firewall and dedicated IT professionals for the supplementary academic needs. The Law Computer lab assist the law students for academic as well as for research for moot presentations and research projects. We have 41 computers with N-computing systems.

ACTIVITIES CALENDAR SESSION 2023-24

(Tentatively)

Sr. No.	Activities	Date	Teacher In-charge	Remarks
1.	Commencement of the Classes	09-08-2022		
2.	Independence Day Celebration	15-08-2022	Research Committee	
3.	Expert Talk on Intellectual Property Right	17-08-2022	Moot Court Committee	
4.	National Sports Day	29-08-2022	Sports Committee	
5.	Teacher's Day	05-09-2022	Cultural Committee	
6.	Hindi Diwas	14-09-2022	Scholarship Committee	
7.	Guest lecture	15-09-2022	Career development cum placement cell	
8.	Orientation Programmes for Ongoing Classes	16-09-2022	Academic & Professional Programme Committee	
9.	Debate Competition	23-09-2022	Anti Ragging Committee	
10.	Alumni Meet	24-09-2022	Alumni Association Committee	
11.	Orientation Programmes for Ongoing Classes	27-09-2022	Admission Cell	
12.	Workshop	28-09-2022	Career development cum placement cell	
13.	Swachh Bharat Week	1 st week of October-2022	Environment Cell	
14.	Fresher Party	7 th October 2022	Cultural Committee	
15.	Intra College Client Counseling Competition	10 TH October, 2021	Career development cum placement cell	
16.	Expert Lecture by an Advocate/Academician/Professional	12-10-2022	IT Infrastructure Committee	
17.	MST Examination (ongoing classes)	17-10-2022 to 21-10-2022	Examination Committee	
18.	Educational Visit	1 st week of November 2022	Result Compilation Committee	
19.	National Moot Court Competition	07-08, September	Moot Court Committee	

20.	Legal Services Day	09-11-2022	Legal Aid Committee	
21.	National Education Day	11-11-2022	Academic & Professional Programme Committee	
22.	MST Examination (1 st year)	14-11-2022 to 18.11.2022	Examination committee	
23.	Winter Break	25-12-2022 to 30.12.2022		
24.	Lohri Celebration	13-01-2023	Cultural Committee	
25.	Vasant Panchami Celebration	25-01-2023	Attendance Committee	
26.	Special Lecture by Guest Speaker	03-02-2023	Placement and Career Guidance Cell	
27.	Legal Aid Awareness Camp	07-02-2023	Legal Aid Committee	
28.	Law Fest	09-02-2023 10-02-2023	Placement and Career Guidance Cell, Academic & Professional Programme Committee, Research Committee	
29.	Sports Day	16 th , 17 th February 2023	Sports Committee	
30.	Women Day	8 th March 2023	Sexual Harassment Grievances Committee	
31.	Intra College Moot Court Competition	In the Month of March 2023	Moot Court Committee	
32.	MST Examination	10-03-2023 to 17-03-2023		
33.	Earth Day	22-04-2023	Environment Cell Committee	
34.	Intellectual Property Day	26-04-2023	Media Coverage Committee	
35.	Farewell Event	In the 4 th week of April , 2023	Cultural Committee	
36.	Final Examination	15-05-2023 to 24-06-2023	Examination Committee	

ACTIVITY AND EXTRA CURRICULUM ACTIVITY AT COLLEGE

RAYAT COLLEGE OF LAW, RAILMAJRA, an unquestioned epitome of learning, growth and planning. We have always striven for making sure that a **Novice at LAW transforms to an Adept at LAW**

For the transformation of all the aspiring lawyers we lay our hands on devising the plan of action with the precision as hereunder:

1. National Law Fest

RAYAT COLLEGE OF LAW endeavours throughout the journey of all the students to make them unequivocally absorb the flamboyance in the field of law. To ensure that they don't feel novice after five/three years the whole ambience of a court is provided within the campus.

National Law Fest is organized annually, comprising of multiple events focusing on core growth of an aspiring legal fraternity.

2.National Moot Court Competition

The objective of an advocate is to be sure his client is served with the best and this quality can be achieved with the experience.

RCL completely immerses in bringing out an advocate from neophytes by conducting National Moot Court in which budding lawyers from east, west, north and south of India assemble together and are juried by the higher dignitaries to mention a few High Court Judges, Legal Officers, Advocates from High Courts and many more.

3.National Client Counseling

A saying goes "Educate patiently and advocate passionately". To say an advocate can only be successful if he leaves his client fully contented, if an advocate possesses passion towards his profession, only then this virtue can be took in. RCL utterly puts in efforts to make it certain that a budding lawyer holistically dive into practical aspects of Law by conducting grand level client counselling.

4. Manual visits to Courts

"A Simple visit to, A Hospital, A Police Station & A Court and a keen observation of the happenings can help one to come over many stereotypes related to Religion, Caste, Gender, Place, Age Group and most important, will know Humanity."

Very popular saying sewed up as above, and it's must that a budding lawyer takes in all the qualities that are required to be proficient at law. And this can only be done if they meet the true personifications of success periodically, further RAYAT never misses out on such things.

5. Legal Aid Clinic

RCL has main purpose to impart practical alongside theoretical education to students. Legal aid clinic is one of that way by which legal knowledge is provided to the vulnerable sections by meeting them in person.

Legal aid clinic typically do pro bono work in a particular area providing free legal services to clients and introduce students to issues and skills relevant to the practice of law in a clinical law setting.

Extra-Curricular activities:

A college which has deliberated to incorporate knack for excellency amongst the students till day will continue to do so in the upcoming years by engaging students in all round activities. Chiefly, mentors exhort students not to confine themselves to books only, rather guide them towards over-all development. Raison d'être of this approach is to bring the best out of every single student, because no one deserves to be naive in today's fast paced world.

College does number of events that are pragmatically are carried out by faculty members by training students. To ensure no adversity affects the growth of students, RCL always comes up with solution. Even amidst Pandemic, College didn't compromise on overall growth of student.

Concurrence of class-room education and such events provide the students with an opportunity to be a part of a comprehensive learning which promote the development of a "Complete Being". Some of these activities are:

1.Extempore

2.Debate

3.Poster Making

4.Calligraphy

5.Judgement Writing

6.Proposition Writing

7.Declamation

8.Zonal Youth Festival

9.Semi-Webi-nars.

10.Theatre/Nukkad Natak

11.Speech

12.Rangoli

13.Slogan Writing

14.Essay Writing

15.Poetry writing/Recitation

16.Folk Dance

Many more activities

RULE AND REGULATIONS FOR STUDENTS

1. For Conduct and discipline

All RCL students are required to maintain good conduct, discipline and decency within and outside the College.

1 General Code of Conduct

Rayat College of Law students shall-

- maintain cordial relation with their fellow students
- respect culture and tradition of fellow students
- wear uniform on the specified day
- maintain cleanliness and hygiene at the campus
- be honest and truthful
- upkeep moral and ethical values
- follow the college timings and schedule
- be regular in their class attendance.
- maintain such other conduct as may be notified by the College from time to time.

Disciplinary action for violation of General Code of Conduct

- (1) The student who shall violate the Code of Conduct shall be issued a warning by the class Teacher on the first violation.
- (2) On subsequent violation the class Teacher may impose a fine of Rs. 100 for every act of violation.
- (3) On repeated violation the matter shall be reported by the class Teacher to the Disciplinary committee. The Disciplinary committee after giving an opportunity of hearing to the student may impose a fine of Rs. 200 for each violation.
- (4) For any grievance regarding disciplinary action under these provisions the student may make an application for review to the Dean Students Welfare. The decision of the Dean Students Welfare shall be final for all matters of violation of Code of Conduct.
- (5) When a fine is imposed upon a student for three times in a semester or five times in an academic session for violation of Code of Conduct, it shall be considered as deemed to be "**indiscipline**".

2. Indiscipline

Indiscipline is categorized according to the gravity of the act as under:

- (1) Indiscipline
- (2) Serious Indiscipline
- (3) Grave Indiscipline

The following acts are identified as acts of indiscipline in different categories:

2 (1) Indiscipline: Incidents of Indiscipline shall include the following:

- (i) causing disturbance in the classroom
- (ii) misbehaviour with staff/employees of the campus
- (iii) abusing/insulting the fellow students

2 (2) Serious Indiscipline: Incidents of Serious Indiscipline shall include the following:

- (i) misbehavior with Teacher/College authorities
- (ii) smoking, drinking or use of narcotics at the Campus
- (iii) bringing/supplying liquor, narcotics etc. at campus
- (iv) third incident of indiscipline in one academic session or fifth incident of indiscipline in the course
- (v) threatening/intimidating fellow students/ employees
- (vi) display vulgarity in any form
- (vii) damaging or defacing college / campus property

2 (3) Grave Indiscipline: Incidents of grave indiscipline shall include the following:

- (i) ragging in any form
- (ii) physical assault on any person in the college or campus.
- (iii) indecent behaviour of sexual nature at the campus (both consensual and non-consensual)
- (iv) any act of violence or moral turpitude that is an offence under any law in force in the country committed at or outside the campus
- (v) three repeated incidents of serious indiscipline shall be considered as grave indiscipline

Punishments for Indiscipline

Any student found guilty of indiscipline shall be liable for fine upto Rs. 2000 with or without community Service in the form of duty in the library/computer lab/ hostel/any office/working place of the campus for a period upto one week.

Punishment for Serious Indiscipline

Any student found guilty of serious indiscipline shall be liable for fine upto Rs. 4000 with or without community service at the Library/Computer Lab/ Hostel/any office or other working place of the campus upto two weeks.

Punishment for Grave Indiscipline

A student found guilty of grave indiscipline shall be liable to a fine as determined by the Principal /Constituted committee or debarred from examination with or without fine or rusticated from the Campus

Explanation:

- (i) Debarring of a student from examination may be for one or more papers in a semester/semesters or more than one semester.
- (ii) Rustication shall be construed as expulsion of the student from the campus for all times.

3. Procedure to deal with act of Indiscipline and "Serious Indiscipline"

(1) On commission of an act of indiscipline the matter shall be reported by the class Teacher/Security men/other concerned person to the Principal.

(2) The Principal shall hold an inquiry into the matter himself/herself or through a 3 member Committee of the following:

- (1) One Senior teacher
- (2) Discipline committee incharge
- (3) one other teachers

(3) above said Committee, as the case may be, shall give the opportunity of hearing to the concerned students and collect the relevant evidence. In case the enquiry is done by the Committee it shall on completion of the inquiry, submit the report to the Principal.

(4) The Principal, if satisfied on enquiry by himself or with the findings of the Committee on guilt the Committee give an opportunity of hearing to the student on proposed punishment and may impose the appropriate punishment as per these Regulations.

4 Procedure to deal with acts of "Grave Indiscipline"

(1) On commission of an act of grave indiscipline the matter shall be immediately reported to the Principal by anyone having the information about the "grave indiscipline".

(2) On the basis of the information/preliminary report, the Principal may pass an order of suspension of the student from classes or/and order vacation of hostel by the student involved in grievous indiscipline.

(3) The Principal may constitute a Committee which may comprise the following to inquire into the matter:

- (i) Two most senior teachers
- (ii) Discipline committee in charge
- (iii) 2 other teachers

(4) The Committee shall hold inquiry and collect relevant information/ evidence about the incident. The concerned student shall be given opportunity to explain his/her position.

(5) The Committee shall submit its report on the facts and circumstances of the case, as also its finding on the guilt of the student, to the Principal along with proposed nature and quantum of punishment.

(6) The Principal may pass an appropriate order/ punishment as per these regulations and in case the punishment to be awarded is debarring the student from the Examination or rustication from the Campus or the Hostel, give an opportunity of hearing to the student or his/her parents.

2. Academic Guidelines for Students

1. As per Panjab University and BCI guidelines every student shall be required to attend minimum 70% classes in each subject during the semester.

Provided that if a student for any exceptional reasons fail to attend 70% of the classes held in any subject, the Principal, may allow the student to take the test if the student concerned attended at least 65% of the classes held in the subject concerned and attended 70% of classes in all the subjects taken together.

2. If student remains absent for continuously 5 days, his/her name shall be struck off and he/she will get re-admission by paying Rs.1000/- fee. However, this is allowed only once in semester.
3. Medical leave maximum 15% of total lecture

- ❖ A student availing any medical benefit shall submit his/her relevant medical certificate/ documents/ evidence in spot of his/her claim within 5 working days.
- ❖ Provided that Medical Leave will be considered at the end of semester if that student completes 33 % attendance in each subject.
- ❖ The department will forward medical certificate for verification to chief medical officer of Rayat Group of Institute within three working days. However, medical certificate should be countersigned by the candidate in presence of the Principal of the Department.
- ❖ The chief medical officer will not entertain any request made directly by the student in this regards. Every student request has to be sent through the department.
- ❖ The chief medical officer will verify the authenticity of the medical certificate and sent it back to the department with clear cut observation regarding the acceptance and rejection of medical certificate within five working days.
- ❖ For late submission of medical certificate, a fine of Rs.100/- per day (with a maximum of Rs. 2000/-) will be imposed on the student. The student shall be required to attach the receipt of payment of fine along with the medical certificate

in the department failing which his/her case for seeking condonation of attendance on medical ground will not be processed.

- ❖ In case the medical certificate/documents/evidence submitted by the student is found to be forged or fake, the student shall be liable to pay a fine of Rs. 10000/- and shall be debarred from appearing in the current semester examination (in case a student has already appeared in the current semester examination, the result of the same shall stand cancelled) and the students shall not be allowed admission the next semester also. The student can seek readmission in the same semester he/she submitted fake/forged certificate, next year.

4. Cultural/sports activity – 10 % of total lecture

Benefit of additional lectures shall be given to those students participating in Moot Court, debates, quiz competitions, client counseling, sports co-curricular activities, other competitions/ functions representing the College.

Provided that such students must have to attended minimum 50% lectures delivered to that class.

5. The candidates who have donated blood be given benefit of 3 days lectures.
6. **Moot court/ practical class shall be compulsory for every student otherwise, a fine of Rs. 100/- per day shall be imposed.**
7. **Uniform/ attendance shall be compulsory for every student on Wednesday otherwise, a fine of Rs.100/- per Wednesday in a week**
8. No students shall be allowed to appear in MST who have not attended minimum 70% classes in each subject

COMMITTEES AT COLLEGE

<i>Sr. No.</i>	<i>Committee</i>	<i>Convenors</i>
1	Board of studies	Dr Monika sharma Principal
1(a)	Academic/Professional Programmes Committee	Dr. Akashdeep Singh (Convenor) Mob.9815374368 Akash194@gmail.com
2	Admission Committee	Dr. Mahender Singh (Convenor) Mob.9217804168 mskandol@gmail.com
3	Moot Court Club	Dr. Charu Dureja (Convenor) Mob.9888940621 charudureja@gmail.com
4	Collaboration Committee	Dr. Manish Kumar (Convenor) Mob.9417618999 Manish.jaryal@gmail.com
5	Counselling and Advertisement Committee	Dr. Mahender Singh (Convenor) Mob.9217804168 mskandol@gmail.com
6	Career Development cum Placement Cell	Dr. Sohnu (Convenor) Mob.9050549030 Sainisonu164@gmail.com

7	Attendance monitoring committee	Dr. Sohnu (Convenor) Mob.9050549030 Sainisonu164@gmail.com
8	Research Committee	Ms. Mumtaz Zabeen (Convenor) Mob.8010437313
9	Legal Aid, Youth and Social Welfare Cell	Dr. Akashdeep Singh (Convenor) Mob.9815374368 Akash194@gmail.com
10	NSS, NCC, YRC and Sports Committee	Dr. Mahender Singh (Convenor) Mob.9217804168 miskandhol@gmail.com
11	Cultural Committee	Ms. Rajni (Convenor) Mob.9530626184 Rajni9692@gmail.com
12	Construction Committee	Dr. Sohnu Saini (Convenor) Mob.9050549030 Sainisonu164@gmail.com
13	IT Infrastructure Development Committee	Mr. Sukhwinder Singh (Convenor) Mob.9463695160 rehalsukhi3389gmail.com
14	Library Committee	Ms. Manjit Kaur (Convenor) Mob.8837815376 smile8981@gmail.com

15	Govt scholarship	Ms Kanchan Jaswal (Convenor) Mob. 9915679098
16	Students Grievances Redressal Cell	Dr. Akashdeep Singh (Convenor) Mob.9815374368 Akash194@gmail.com
17	Anti-Ragging Cell	Ms. Parveen (Convenor) Mob.9478884647 parveenrayat86@gmail.com
18	Result compilation Review committee	Ms Archana (Convenor)
19	Alumni Association	Ms Balwinder (Convenor)
20	ERP Committee	Dr. Mahender Singh (Convenor)) Mob.9217804168 mksandhol@gmail.com
21	Environment Cell	Ms. Nitika Soni (Convenor) Mob.7973060419 Nitikasoni92@gmail.com
22	Media Coverage Committee	Mr. Ajitabh Mishra (Convenor) Mob.9501880526 Consummate710@gmail.com
23	Committee for Professional Development	Ms Sahibjot Kaur (Convenor)
24	Time Table Committee	Dr. Manish Kumar (Convenor) Mob.9417618999 Manish.jaryal@gmail.com

25	Sexual Harassment Grievances Redressal Committee	Dr. Monika Sharma (Convenor) Mob.9780872889 rohitsharmagaur@hotmail.com
26	Feedback committee	Dr. Manish Kumar (Convenor) Mob.9417618999 Manish.jaryal@gmail.com

FACULTY DETAILS WITH PHOTOGRAPH


Sr. No.	Name of the Employee	Designation	Qualifications	Contact No.	Photo
1	Dr. Monika Sharma	Officiating Principal	Ph.D, UGC-NET, LL.M. LLB. B.A	9780872889	
2	Dr. Mahender Singh	Vice Principal	Ph.D., M.Phil., M.A., B.A. (Hons.), PGDT.	9217804168	
3	Dr. Manish Kumar	Associate Professor in Pol Science	Ph.D UGC-NET M.A.Pol Sc. UGC NET M.A. Pub. Admn., , B.A.	9417618999	
4	Dr. Akashdeep Singh	Associate Professor in Law	Ph.D., UGC-NET, LL.M., LL.B., B.A.	9815374368	
5	Dr. Charu Dureja	Assistant Professor in Law	Ph.D.UGC-NET, LL.M., LLB, B.A.	9888940621	
6	Dr. Sohnu	Assistant Professor in Law	UGC-NET, Ph.D, LL.M, B.A.LL.B(Hons)	9050549030	

	Dr karan singh	Assistant Professor in history	UGC-NET, MA, Ph.D	7087154577	
9	Ms.Parveen Kumari	Assistant Professor in Law	UGC-NET, Ph.D*, LL.M B.A.LLB.(Hons)	9478884647	
10	Ms. Manjeet Kaur	Assistant Professor in Law	UGC-NET, Ph.D*, LL.M B.A.LLB.,	8837815376	
11	Ms. Kanchan Jaswal	Assistant Professor in Hindi	M.A. HINDI,M.Phil. B.ED,UGC- NET, Ph.D*	9915679098	
12	Ms. Archana Sahani	Assistant Professor in Commerce	UGC-NET, Ph.D.* M.Com., B.Com.	7889210574	
13	Ms. Rajni Bala	Assistant Professor in Law	UGC-NET LL.M ,LL.B, B.A. Ph.D*	9530626184	



14	Mr Sukhwinder Singh	Assistant Professor in Law	UGC-NET LL.M, BALLB,	9463695160	
15	Ms. Disha Khullar	Assistant Professor in Law	LL.M, LL.B ,B.A. (B.Sc (Medical) Ph.D*	9988332674	
16	Ms Deepika Joshi	Assistant Professor	UGC-NET LL.M, BALLB,	7508015556	
17	Ms. Nitika Soni	Assistant Prof in Commerce	UGC-NET B.ed.M.Com.B. Com.	7973060419	
18	Ms. Susan	Assistant Prof. in English	UGC-NET M.A.ENGLISH	9914557097	
19	Mr. Ajitabh Mishra	Assistant Professor in Law	LL.M,UGC-NE, Ph.D.* B.A.LL.B	9501880526	
20	Ms. Bharti	Assistant Professor in Sociology	M.A. SOCOLOGY,U GC-NET	9780942938	

21	Ms. Balwinder Kaur	Assistant Professor in Law	LL.M.(Hons.), Ph.D*. UGC- NET B.A.LLB.(Hons)	8968408887	
22	Ms. Sahibjot Kaur	Assistant Professor in Law	B.A.LL.B,LL.M, UGC-NET	9646432676	
23	Ms. Sumandeep Kaur	Guest Faculty Punjabi	UGC-NET M.A. Punjabi. B.ed	9815170561	
24	Ms Mumtaz Zabeen	Assistant Professor in Law	LL.M, Ph.D*. UGC-NET B.A.LLB.(Hons)	80104 37313	
25	Ms Lakhwinder KAUR	Assistant Professor in Law	LL.M B.A.LLB.(Hons) Ph.D*. UGC- NET	9779827277	
26	Ms Manpreet	Assistant Professor in Law	B.A.LLB.(Hons) LL.M,	8146630339	
27	Ms Rajni kaur	Assistant Professor in Commerce	UGC-NET, Ph.D.* M.Com., B.Com.M.phil	9915212142	

Non-teaching Staff Detail (Name, Designation, Qualification,

Name	Designation	Qualification	
Mr. Amrik Chand	Superintendent	Graduation, M.A. Political Science , B.Ed , Diploma of Stenography, and Computer	

Dr. Harminder Kaur	Assistant Librarian	Graduation , M.A. History, B. Lib, M. Lib, B.ed, Ph.D	
Dr. Sarbjot Kaur	Assistant Librarian	Graduation , M.A., B. Lib, M. Lib, Ph.D	
Ms.Rajni Devi	Clerk	Graduation,M.A.H indi ,Diploma in Computer Science and Application	
Ms. Sunana	Lab Techniciopn	B.C.A	

Mr.Daisy Kumar	Attendant	10+2	
Mr.Tawinder Singh	Attendant	Matric	

ANTI-RAGGING MEASURES

Ragging is a criminal offence. Ragging in any form, is fully banned and punishable in Rayat College of Law and the Hostels in the RGI Campus. The College fully abide by the rule and codes stipulated by the Hon'ble Supreme Court of India and University Grants Commission (UGC) to curb the menace of ragging and thus, adopt zero-toleration policy against any act of ragging.

The UGC defines ragging as: -

- a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- b) Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students
- g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher

Forms of Ragging

- Abetment to ragging;
- Criminal conspiracy to ragging;
- Injury to body,
- Wrongful restraint and confinement;
- Use of criminal force;
- physical and sexual abuse;
- All other offences mention in the definition of Ragging
-

Anti-Ragging Measures/Punishments

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the College, the possible punishment for those found guilty of ragging shall be any one or any combination of the following:

1. Cancellation of admission.
2. Suspension from attending classes.
3. Debarring from appearing in any test/examination or other evaluation process.
4. Withholding result.
5. Debarring from representing the College in any regional, national or international meet, tournament, youth festival etc.
6. Suspension / expulsion from the hostel.
7. Imposing of fine as per rules.
8. Rustication from the College for the period varying from 1 to 4 years.
9. Expulsion from the College and consequent debarring from admission to any other college.
10. Collective punishment: When the persons committing or abetting the ragging are not identified, the College shall resort to collective punishment.

Helpline Numbers

Sr. No.	Name	Designation	Contact Number
1.	Dr. Monika Sharma	Principal	97808-72889
2.	Dr. Mahinder Singh	Vice-Principal	92178-04168
3.	Dr. Akashdeep Singh	DSW	9815374368

4.	Ms. Parveen Joshi	Member of Anti-Ragging Committee	70872-60415
5.	Ms sahibjot kaur	Member of Anti-Ragging Committee	96464 32676
6.	Dr. Karan	Member of Anti-Ragging Committee	94666-61074

Time Table (Aug. – Dec. 2023-24), B.A./B.Com.LL.B. (Hons.)
(w.e.f. 27.09.2022)

Class	8:45 - 9:40	9:40 - 10:35	10:35 - 10:45	10:45 - 11:40	11:40 - 12:35	12:35- 1:10	1:10 - 2:00	2:00 – 2:50
Sem. I B.A.LL.B. (Hons.) Section A Room No.-1	Law of Torts Ms. Manpreet	Pol. Science Dr. Manish (Moot Court Room)	Tea Break	History Dr. Mahender Singh (Moot Court Room)	Law of Contract Dr. Sohnu	Lunch Break	Sociology Ms. Bharti R.No. -12	English Ms. Susan
Sem. I B.A./ B.Com.L L.B. (Hons.) Section B Room No.-2	English Ms. Susan	Pol. Science Dr. Manish (Moot Court Room) Business Economics Ms. Rajni Kaur		History Dr. Mahender Singh (Moot Court Room) Accounts Ms. Archana	Law of Contract Mr. Sukhwinder		Sociology Ms. Bharti R.No.-12 Banking and Insurance Ms. Nitika	Law of Torts Ms. Manpreet

Class In- Charge

Sr. no	Name of faculty member	Section
1.	Ms. Susan	Section A
2.	Mr. Sukhwinder	Section B



THANK
YOU